



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

VIVEKANAND MAHAVIDYALAYA

**K .K ROAD , MOUDHAPARA ,RAIPUR ,CHHATTISGARH
492001**

www.vivekanandcollege.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Vivekanand Mahavidyalaya was established and started by the Durga Education Society in 1993. Society is known for its premium and quality education. The main aim of establishing the college is to impart the best quality higher education along with cultural moral and spiritual dimensions. The college is named Vivekanand Mahavidyalaya inspired by the life and work of cyclonic monk Swami Vivekanand.

The college has qualified and experienced staff appointed under statute (college code-28) University Act. The college provides necessary guidance to students in each & every step as per their requirements. The college has proved year after year by its students and faculty members' excellence. As a responsible institution, the college contributes to building the nation by providing opportunities to its faculty members and students for overall value-based development to overcome the challenges imposed by the present era.

Vision

1. To create a better future for all stakeholders through its visionary leadership in educational and professional aspects
2. To support path-breaking discovery in the field of education.
3. To develop human resources with the [exceptional / proficiency and aptitude in their respective fields.

Mission

1. To enable students as creative leaders, and mentor for meeting the challenges imposed by a complex world.
2. To assist the student in building meaningful care by reinforcing their entrepreneurial approach to employability skills.
3. To provide students with a broad and exceptional education that prepare them to excel in professional skills
4. To assist the development of learning by interdisciplinary approach capacity building programs.
5. To create an innovative learning environment where learning is contextualized for meeting need changes and challenges of the current scenario

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Located in the heart of the city.
- Well qualified and highly experienced, dynamic, and eminent faculty members.
- Enriched Infrastructure with an advanced computer lab.
- Regular classes and teaching work throughout the session.
- Cooperative and harmonious attitudes among the students are admirable.
- Healthy and Good relations among the teachers and students.
- Favorable and conducive environment for students.
- Emphasis on the overall development of the students.
- Wide range of extension, co-curricular and extra-curricular activities.
- Harmonious relationship among the members of the management, staff, students, and parents.
- Student feedback is analyzed and used for improvement in all prospects.

Assistance to students for fetching Govt. scholarships.

Institutional Weakness

- Lack of practical exposure in the course curriculum.
- Limitation of opening job-oriented & skill development courses for the students.
- Feasibility for consultancy.
- There is a need to improve facilities for the students both in academic & co-curricular activities.

Institutional Opportunity

- To cater job-oriented and skill development, self-employed courses, and other emerging subjects.
- Post-graduate courses can be introduced in some selected departments.
- To provide a Campus recruitment facility to the students.

Institutional Challenge

- Consistently enhancing practical & theoretical knowledge for students
- To provide job opportunities to the degree holders
- To conduct research-related activities for the development of the faculty members with available facilities in collaboration with nearby universities & research institutes
- Allocation of resources for up-gradation for infrastructural development.
- To implement the changes taking place in the educational environment.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution aspects three U.G, one P.G, and one P. G. diploma programs affiliated to Pt. Ravi Shankar Shukla University, Raipur. The curriculum design & development action plans are prepared by the Pt. Ravi Shankar Shukla University to which college is affiliated. Faculty members participated

various seminars, workshops, national seminars & orientation programs. for curriculum development various add-on courses started for students, Faculty member contributed as a resource person in the Laxmi bai physical education institutions Gwalior. in the present scenario for practical exposure of students, college does an MoU'S With some of the institutes and industries. For the development of students college organized seminar and in-house workshop The Training & placement cell assist the students towards career placement. The institution has as the highest degree holders 7 Ph. D. Holders and 2 M.Phil. holders with 03 NET/SET cleared faculty members.

Teaching-learning and Evaluation

The college follows the rules and guidelines of Pt. Ravi Shankar Shukla University in admitting the students in PG And UG programs. For the Enrollment of students, the university follows the online admission procedure. A list of colleges is mentioned in the university portal and the interested candidate may opt for our college and fulfill the required admission procedure of our college.

An induction program is conducted for newly admitted students on an individual basis in the classroom, to make them aware of the course, curriculum, scope, and future prospects of streams opened by them. Students learn and gain knowledge in diverse ways such as classroom teaching, group discussions, industrial visits, and seminars. Excluding this, students are also encouraged to participate in other events like the NCC camp under the banner of Durga College. The students are assessed continuously and classified as advanced and slow learners. Doubt Clearing classes are conducted to assist slow learners. Advanced learners are motivated and inspired to achieve higher goals.

The teaching has been transformed to ICT mode so that the scope for absorbing the knowledge is wide for students. The library, computers, internet facility, and Wi-Fi facility are also available for staff and students.

To reinforcement of staff, the college provides a chance to participate in different programs like FKP's workshops, Seminars, and various considerations.

Research, Innovations and Extension

Research, Innovation, and extension play a very vital role in the overall development of academic skills of Students, faculties as well as the institute. Vivekanand Mahavidyalaya initiates research-oriented activities such as preparation of projects as per curriculum by UG level students of Management and Computer department and by PG students of Commerce department. Management students avail internship program under corporate as part of their syllabus and also prepare research report along with data analysis carried out in the organization which is then evaluated in the college that helps them to understand the corporate culture and be prepared for their management careers. The faculty members in the future will try in achieving various minor projects by the government department agencies, MHRD, and private agencies. Dr. Ashish Dubey Commerce faculty have completed their minor research project (MRP) as a co-investigator in the UGC project. Three faculties from the commerce department are recognized Research guides under Pt Ravishankar Shukla University. Our institute has organized national level seminars, webinars, and international level webinars with

the experienced resource person to incorporate research culture and encourage faculties and students to be part of such events that help them to develop and enhance understanding of research through presenting research papers in such national and international seminars /webinars. Faculties get published their research papers in various peer-reviewed, UGC care, impact factor, and international journals. We also initiated functional MOUs with various institutions as faculty exchange programs.

Infrastructure and Learning Resources

Physical Facilities

Infrastructure facilities are keys for the effective and efficient conduct of educational programs. The campus has a sufficient number of classrooms equipped with furniture and board facilities for effective teaching-learning of students on the campus. The classrooms and seminar halls are quite spacious, supported with a Wi-Fi facility, and the seminar hall and smart classrooms are equipped with ICT facilities.

Library as a Learning Resource

The Library of the College has made consistent progress in terms of the collection of books, periodicals, etc. It provides open access facilities that help easy access and use of the library as a learning knowledge center that is partially automated.

HIGHLIGHTS OF FACILITIES IN LIBRARY

ILMS SOFTWARE	AUTOMATION	VERSION	YEAR
Koha	Partially	19.05	2019

There is a separate E-Library section for e-resources Equipped with DELNET which can be accessed by the following

Web Address:-<http://www.delnet.in>

Membership number: IM-8697.

Q.R. Code scanner-College has the facility of accessing the various Websites of E-resources through the Q.R. code scanner, located at all the departments and necessary areas in college.

NDL:-All the faculty members are registered with NDL

IT Infrastructure

The college has well-developed IT facilities including Wi-Fi, and an Adequate number of computers with printers, scanners, and internet connectivity in the office, examination section, computer lab, library, and within the required areas of campus. All computers are on LAN with the internet. Teachers are provided with all the IT facilities required to make teaching effective. These IT-supported facilities are regularly updated.

Maintenance of Campus Infrastructure

The college believes in the philosophy of optimum utilization of physical, academic, and support facilities. Therefore, it has predefined procedures and policies for its maintenance as well as utilization institute has a systematic mechanism for the maintenance of Physical facilities. cleaning of classrooms, seminar hall, computer lab, staff rooms, library, corridors, and washrooms are done every day. All the equipment is regularly monitored.

Student Support and Progression

Financial assistance in the form of Govt. The scholarship is given to students who belong to ST, SC, OBC, Minority, and physically differently-abled students. Apart from this weaker section student gets financial support from NGOs like Zakat Foundation and Badge Kadam. Under life skill development Program College organizes yoga activities for students and faculty members. For creating awareness regarding health & hygiene in the rural sector college visits nearby villages and aware the villagers. Various career counseling guidance programs are frequently organized by the institution to create awareness among students regarding employment opportunities. To provide fair mechanism and redressal to the student various committees have been formed. Our students are serving their best in various Govt. and Private sectors. Apart from this students have been qualified for National and state-level eligibility Tests for the last 5 years. Some of our students have also actively participated in programs organized by the state Govt. and got the opportunity to become **1day shadow Collector** and set an example for other students. It is a proud moment for us when one of our NCC cadet (girl student) represented our college in 26 th January Parade. Our students not only show their excellence in academics but also proved themselves in sports by winning medals and trophies in state and national level sports. We get support from our registered alumni association.

Governance, Leadership and Management

The institute has been providing an excellent education for more than two decades. Institutes governing council has a progressive outlook for the successful running of the college. The Management lays the guideline and broad policy parameters for the further academic growth of the institution. The heads along with the faculty of the institutes execute the policy decisions taken by a governing body to achieve goals and objectives. The leadership frames policy and action plans in view of changing needs of the society. Proper policy formations are done after discussion and analysis. The institution has a defined hierarchy. For the successful monitoring and effective management. Regular meetings of governing body and staff committees and subcommittees are held. To monitor academics and infrastructural projects and implementation of the plan.

The institute along with academic objectives also gives importance to community services and for the purpose, VMV is involved in organizing a number of training, cultural, and other co-curricular activities and programs throughout the year. At the institution, Human resources have been trained as per need and encouraged by

involving in process of decision making and execution as per their abilities interest, and expertise. The principal as the head of the institution act as a link with the student, faculty, and top management. A grievance cell is also there to solve the problem. At VMV efforts we are made to enhance the professional development of its teaching and non-teaching staff by organizing FDP conferences and workshops.

The finance is managed primarily by the management there is a budget and audit system purchase committee along with the heads are in charge.

IQAC works in the line with the vision, mission, and objectives of the institute. IQAC cell ensures progress with regards to academics, administrative and overall development of the college.

Institutional Values and Best Practices

In line with the vision of inculcating strong values in India's Higher education system, our college has adopted Best Practice that focuses on rural awareness among rural people about various social-cultural, and economic issues. Various events were conducted in this series nearby Raipur City in villages i.e. Pirda, Kugda, and Seri khadi as *Cleanliness awareness, Nutrition awareness, Beti Bachao Beti Padhao, Prevention from Dengue, and Prevention from Addiction, Environment Conservation, and Covid-19 awareness programs*. In the second Best Practice our college keeps on improvising to maintain synchronization between technologies based teaching-learning and traditional methods. Our faculties sort out the topics from their specific subjects which can be better explained with the help of PPT's. Faculties make youtube videos for students on various topics. Students have also contributed to this practice by making awareness videos on significant issues. Institutional distinctiveness included various initiatives such as *Book Bank*, Covid-19 awareness programs, and the Academic initiative.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	VIVEKANAND MAHAVIDYALAYA
Address	K .K ROAD , MOUDHAPARA ,RAIPUR ,CHHATTISGARH
City	Raipur
State	Chhattisgarh
Pin	492001
Website	www.vivekanandcollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Manoj Mishra	0771-2887918	9425515733	0771-	vmvraipur@gmail.com
IQAC / CIQA coordinator	Ashok Kumar Jha	0771-4001706	7987050045	0771-	VMVRAIPUR@GMAIL.COM

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	05-09-1993

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Pt. Ravishankar Shukla University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	K .K ROAD , MOUDHAPARA ,RAIPUR ,CHHATTISGARH	Urban	5.05	2117.65

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	intermediate	English,Hindi	1650	773
UG	BBA,Management	36	intermediate	English,Hindi	90	67
UG	BCA,Computer Science	36	intermediate	English,Hindi	90	40
PG	MCom,Commerce	24	Graduation	English,Hindi	120	58
PG Diploma recognised by statutory authority including university	PGDCA,Computer Science	12	Graduation	English,Hindi	40	9

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				18			
Recruited	0	0	0	0	0	0	0	0	8	6	0	14
Yet to Recruit	0				0				4			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	5	1	0	6
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	2	0	7
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	2	1	0	3
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	470	3	0	0	473
	Female	404	3	0	0	407
	Others	0	0	0	0	0
PG	Male	28	0	0	0	28
	Female	30	0	0	0	30
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	7	0	0	0	7
	Female	2	0	0	0	2
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	27	21	25	22
	Female	22	31	30	21
	Others	0	0	0	0
ST	Male	23	11	10	11
	Female	21	16	10	11
	Others	0	0	0	0
OBC	Male	122	136	123	122
	Female	105	128	101	87
	Others	0	0	0	0
General	Male	552	477	422	353
	Female	539	512	441	319
	Others	0	0	0	0
Others	Male	2	1	2	0
	Female	0	1	1	1
	Others	0	0	0	0
Total		1413	1334	1165	947

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	a. We are currently offering B.com, BBA, M.COM, BCA and PGDCA courses in our college and we are planning in future that if a student wants to study subject of different course running in our college then they can opt it in multidisciplinary mode. b. We are planning to offer a multidisciplinary and flexible curriculum by entering into MOU with various eminent colleges for guest lecturers two days in a week.
2. Academic bank of credits (ABC):	a. According to N.E.P., there is a provision for students to avail the benefit of multiple entries and exit during their chosen program. In this regard, we are planning and waiting for the guidelines from the

	<p>university. b. We are encouraging our faculties to design a study and reading material as per the requirements of N.E.P.</p>
3. Skill development:	<p>a. We are planning to make it compulsory for all our graduating / post graduating students to take at least one vocational course. b. We are planning to collaborate with Tally Brains to conduct vocational training in the college campus for all the students who are interested.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>a. We are planning to train our faculties to provide classroom delivery of lecture in bilingual mode i.e. Hindi and English. b. In order to preserve and promote various Indian languages, we are planning to take a subscription to DELNET so that students can access online books. c. We are planning to provide vocational training of Chhattisgarhi language two days in a week in order to preserve and promote state language.</p>
5. Focus on Outcome based education (OBE):	<p>a. We are planning to take feedback from students as well as various stakeholders on the existing curriculum in order to make education outcome-based and market-oriented. Since the change of curriculum is beyond our scope as we are an affiliated institution and adopting the syllabus of PRSU, we will forward the suggestions received to the University for appropriate action. b. In the new education perspective the all the courses like B.A, B.Com, B.Sc, in the not suited so in the new era technology it is must adopt other professional and job oriented Courses(BBA.BCA.PGDCA, & B.Voc. will be prepare students for a new education system with outcomes.</p>
6. Distance education/online education:	<p>a) We are planning to make each classroom smart by installing of smartboard/Interactive Panel in the near coming future. b) We are planning to encourage our students to participate and study from the SWAYAM platform in order to encourage online education. c) We are encouraging our faculties to record audio-video lectures through an interactive smart panel already installed in the college and upload it on the college's YouTube channel in order to promote online education. D) In a Crucial time like Covid-19 Pendmic all education systems must adopt online education. in this context, it is the completion of all higher education institutions to set up online</p>

education through various media and platforms as Zoom Google meet, Microsoft Team, WhatsApp and Webex, etc.

NAAC

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
89	89	89	89	89
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
05	05	05	05	05

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
948	1167	1335	1413	1432
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1241	1241	1241	1241	1241

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
333	357	458	442	407

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	18	18	16	15

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
19	19	19	19	19

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 22**4.2****Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
12.24274	23.93016	29.90584	25.14230	19.81926

4.3**Number of Computers****Response: 51**

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Response:

The college is consistently working for the overall development of the students. Enough care is taken for systematic implementation of the prescribed syllabus. Curricular and co-curricular activities are properly planned in the academic calendar to lead towards the set outcomes. Induction programs are held in before commencement of classes in which students are briefed about the roadmap of the curricular and co-curricular activities. To ensure minute level teaching learning execution, academic diary plays very significant role. It is mandatory for every department to draft the syllabus of at least one add-on course.

The action based process involves following steps.

Academic Calendar:

Prepares academic calendar and it contains the activities to be carried out during academic year. The college academic calendar is prepared on the basis of activities of all departments and various committees. The final drafts is placed in the curriculum monitoring committee in the previous academic year for discussion and to incorporate additional inputs if any. Academic Diary is the heart of our teaching learning process and the single point of academic evaluation. Every staff member prepares a lecture note one day in advance of their lecture to be engaged. In the lecture note, faculty members mention the points to be covered, methods of teaching to be used. The syllabus is distributed among the faculties according to their interest and teaching experience in the departmental meetings. It helps to proper and planned execution our time table.

Monitoring the Teaching Learning Process:

The implementation of the teaching plan and lecture notes are supervised regularly by the head of the department. Faculties are required to submit their daily dairy to their concerned HoDs every week for the purpose of academic progress evaluations. Every month the head of the department informally discuss with the Principal about the progress of teaching and learning. Teaching plan and lecture notes are made available at their respective departments. The college conducts unit test, home assignments and the pre-semester exam. The process is fruitful to improve the quality of teaching and learning. The IQAC monitors the overall teaching and learning process by collecting the students' feedback. The college also collects time to time feedback from students to monitor and improvise the teaching and learning quality.

Faculty knowledge Programs:

In order to adapt the teacher with latest technology and developments in teaching field college conducts time to time interdepartmental and inter college faculty development programs. This helps the faculties to learn new technology and techniques of teaching. Also such programs helps in blurring the divided between different departments by providing generic and fundamental idea behind the principles and theories of various departments. This helps the teachers to better deal with topics which requires interdisciplinary knowledge.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Response:

According to the exam schedule of the affiliated university, the college adjusts the academic calendar for the internal examination and adds on courses. The academic calendar is prepared well for next academic session. The academic calendar is displayed on notice board for reference of the students and staff. It is also uploaded on college website for information of the students and stakeholders. It carries approximate schedules regarding admission process, teaching-learning schedule, evaluation blue print, curricular and co-curricular activities, extra-curricular activities, major departmental and institutional events to be organized and dates of holidays.

The college follows its academic calendar for conducting internal examinations. In a true sense, continuous internal evaluation of the students is made by conducting home assignments, tutorials, surprise tests, unit test, open book exam and tests for add on courses are included in the academic activities and they are implemented at the end of the year/semester. Some of the activities are intentionally organized for students to assess and upgrade their subject knowledge such as the screening of live budget sessions, PM's 'Mann Ki Baat', 'Pariksha Pe Charcha' and the activities regarding Management student they make their projects and GDPI/Discussion on such topics as a part of CIE. The examination committee works on the slots reserved in academic calendar for internal evaluation and prepares and displays the time-table well in advance. The departments prepare their own teaching plans in their meetings keeping in mind the schedule of internal evaluation as in the academic calendar of the college as well as the additional tests.

The following are the important aspects of the academic calendar-

- A . Academic calendar of departmental activity.
- B. Planning of multiple activities of respective committees.

- C. Planning of extra-curricular activities of cultural Functions.
- D. Activities of Sports Department including prize distribution function.
- E. Planning of Examination in the college.
- F. Tentative schedule of University Examinations.
- G. University schedule of holidays and vacations dates.

The college implements the examination and evaluation process as follows:

1. Semester Examination Evaluation procedure

Semester -Wise Two Unit Test. Semester Wise Home assignments Pre-Semester Examination

This is the part of CIE to realize the student's classroom syllabus. As is already mentioned field visit, internship, study tours, industrial visit, and project work is mandatory for some of the courses which help the student to sharpen their understanding of the topic. These are flexibly managed in the academic calendar.

2. Annual examination Evaluation procedure

Yearly - Unit Test Home assignments Pre-University Examination.and as per university guideline.(Theory and Internal marks).

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 40

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 02

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 8

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	03	02	01	02

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 6.25

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	139	106	74	88

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Response:

The vision, mission, motto, and core values of the college speak volumes about these cross-cutting issues. Naturally, the institution integrates various life skills, values, local and global challenges through its curriculum delivery. Each teacher integrates all these issues as a part of their teaching-learning process, All these aspects are practically addressed. Our college has conducted Human Rights Education and Gender equality-based seminars. While teaching the prescribed syllabus institute arranges various activities and programs to address cross-cutting issues such as

A)Gender Issues: The very fact that the college is co-ed shows its commitment towards gender equality. We at Vivekanand Mahavidyalaya do not believe in gender stereotyping and encourage all genders for

every activity on our campus. Even in sports, we conduct separate and mixed sports events for girls and boys to bridge the gender gap. To encourage girl education college conducts various literary events like essay and extempore and co-curricular activities like rangoli and poster-making competitions on topics related to gender issues.

B)Environmental Issues: Environmental study is a compulsory subject at B.C.A., B.Com, and B.B.A. courses. Students are briefed and thought about various aspects and issues related to environmental issues as per the syllabus prescribed by the University. Apart from this college also creates environmental awareness in students and society through seminars and awareness programs like plantation drive, No vehicle day, Cleanliness drives from time to time. We are also committed to reducing the use of plastics on the college campus and encouraging our students and faculties to reduce their dependencies on plastic products as much as possible. Vivekanand Mahavidyalaya team pays a visit to peripheral villages to create awareness among our society related to the environment.

C)Human Values: Human Values are covered in the curriculum of B.Com, BCA, and BBA. Apart from this, each faculty is encouraged to impart humane values to students through their regular teaching. Students are thought about equality, nondiscrimination, and cooperation. Seminars and workshops are organized to impart human values to students.

D)Professional Ethics: In commerce and management professional ethics are inculcated with the subjects like Insurance, Fundamentals of Entrepreneurship, Accountancy, Mercantile Law, Business Environment and Business Communications. Communication and soft skill has place in many of these courses. Professional ethics are also an integral part of the curriculum in all programs. In the Commerce faculty, business skills, multifaceted economic and commercial values are incorporated among the students. There is a compulsory paper of Environmental Science in which a detailed project report is prepared based on the surrounding area.

Apart from these issues included in the syllabi of affiliating universities, our college has taken various steps to inculcate these issues among the students. Following are the activities carried out by the college. College actively participates in the national flagship programs and address cross-cutting issues at the community level. In order to strengthen mentally and physically. Yoga training is provided to girls and boys. The college organizes enough lectures on hygiene and sanitation to create awareness about health in girl student Workshon Women Empowerment and Entrepreneurship' about womensafety, security, self-defense, and employability were organized in college.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 4.49

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
04	04	04	04	04

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**Response:** 7.81**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 74

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni****Response:** A. All of the above

File Description	Document
Any additional information (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:**1.Feedback collected, analysed and action taken and feedback available on website**

2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 63.87

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
947	1165	1334	1413	1432

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1970	1970	1970	1970	1970

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 24.96

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
275	302	345	322	305

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Response: Based on the ability determined, some students need only guidance and some students need hard work and regular attention. At the time of the Induction program on an individual basis in the classroom, faculty members make them aware of course, curriculum, scope, and future prospects of streams.

Our College initially used to distinguish slow and advanced learners on the basis of the marks scored by the student at his previous level examination. The academic performance in the previous academic year is a good indication to identify the slow and advanced learner.

After the admission, during the teaching session, our faculty members keenly identify the student by the various techniques such as:-

1. **Diagnostic:** On the basis of grading system and percentages.
2. **Formative:** Periodical topic-wise test (unit test).
3. **Summative:** Performance in the pre-university examination.

These techniques help the institute to frame out the policy to recognize the advanced learner and slow learner.

Guidelines for the slow learner (Weak Students):

? The connotation of academically slow learner (Weak Students) means those who could not keep pace with the classroom teaching needs extra attention so as to bring such students at par with the rest of the students of the class.

? Slow learners are identified based on their performance in the University Examination of the previous academic year /semester and internal examinations.

Program conducted for slow learners:

1. Doubt classes are conducted after the completion of each unit.
2. Re explanation of subject-wise difficult topics after completion of syllabus.
3. Book bank facilities are provided to students.

4. Supplement / Notes are given to the student on important topics.

5. Personal counseling is done through the mentoring scheme which takes care of the students'. Slow learners are counseled and motivated by mentors.

Guidelines for identifying Advanced Learners (bright students):

? Advanced learners (bright students) are those students who are ahead on the learning curve and require advanced technical know-how.

? Advanced learners are identified based on the performance in the University Examination of the previous academic year / semester and internal examinations

Program conducted for the advanced learner:

1. Students are encouraged to participate in group activities such as group discussions in the classroom.

2. Assignments are allotted to the students in various topics to enhance their reading, writing, and analytical skills.

3. Modern teaching techniques like PPT, class presentation and assignments are followed for the advanced learner.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 67.71

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Response: Teaching and learning is a process that includes many variables. These variables interact as learners work toward their goals and incorporate new knowledge, behaviors, and skills that add to their

range of learning experiences.

Learning is more important than teaching. Teaching has no value if it does not result in learning on the part of students. It helps the teacher to **determine, evaluate and refine** their instructional techniques and in setting up, refining, and clarifying the objectives

The teaching-learning process **is** the heart of education. Teaching can become effective only by relating it to the process of learning. So the college initiates to transform the teacher-centric approach to a student-centric approach. The teacher's primary role is to coach and facilitate student learning and overall comprehension of material, and to measure student learning through both formal and informal forms of assessment, like group projects, student portfolios, and class participation. In the student-centric method, classroom teaching and assessment are connected because student learning is continuously measured during teacher instruction.

The institute follows a learning model that integrates student-centered, traditional in-class rooms including flexible learning methodologies.

The learning process of students is enhanced by:

Participative Learning:

- Students of M. Com., PGDCA, BCA, BCOM and BBA are given topics related to the syllabus to explain it in the classrooms.
- In the classroom, during regular teaching hours group discussions are conducted for students.
- Students are encouraged to take participate in various competitions to earn critical social skills, to work harder, study further, and boost their confidence.

Experiential Learning :

- To enhance the self-learning process, seminars and lectures are conducted by every department.
- Faculties share their experience with the students which helps to prepare their future planning. Students enhance their knowledge and prepare themselves for the real-time job scenario.
- Industrial visits are arranged by the college to students to provide exposure to students about the practical working environment.
- A PowerPoint presentation can enhance the intellect of students. It leads them to write better answers in their exams. So, we stored PPT's on subject-related topics in E-Library to make them accessible for students.

Problem Based Learning :

- Regularly unit tests are conducted in every subject.
- After the completion of the syllabus, the last five years' question paper of the university has been given to solve.
- Pre University tests or Model tests are conducted before Annual Examinations. Results are displayed on the notice board. Faculty members give suggestions to the students to improve their writing skills based on their results.

E-Resources:

E-Learning has completely transformed the way in which learning is imparted to students. Unlike the traditional chalk and board method of teaching, E-Learning makes learning simpler, easier, and more effective. The college has a Wi-Fi campus to support the students and teachers for online learning.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**Response:**

Response: Nowadays, students need to learn the latest technologies. As a consequence, teachers are combining technology with the traditional mode of instruction to engage students in long-term learning. College uses Information and Communication Technology (ICT) in education to support, enhance and optimize the quality of the teaching-learning process.

The college has always been encouraging its faculty members to use ICT-enabled tools for the best outcome of the Teaching-Learning process including online resources for effective teaching and learning process.

In addition to the chalk **and talk method of teaching**, the faculty members are using IT-enabled learning tools such as PPT, Video clippings, online sources, to expose the students to advanced knowledge and practical learning. All departments use **PPT** and multimedia to simplify the syllabus in a more meaningful way. Faculty of each department effectively mix up the theoretical classroom teaching with e-resources

The college issued separate PC to each department with the printer. The college has installed a separate **Wi-Fi** unit for the students inside the campus. Further, the college has two computer labs with **Internet LAN**. Broadband leased line internet connection is highly useful to function all the above devices very speedily. The college has two **LCD** Projectors and one interactive panel. All staff is familiar with **ICT** tools.

To keep our students and teacher's pace with the changing scenario, the Library is updated with online resources, like

- **e-PG Pathshala ():** e-PG Pathshala is an initiative of the MHRD under its National Mission on Education through ICT (NME-ICT) being executed by the UGC. The content and its quality is the key component of the education system, high quality, curriculum-based, interactive e-content in 70 subjects across all disciplines.
- **NDLI ():** National Digital Library of India (NDLI) is a virtual repository of learning resources which is not just a repository with search/browse facilities but provides a host of services for the learner community. It is sponsored and mentored by the Ministry of Education, Government of India, through its National Mission on Education through Information and Communication Technology (NMEICT). It is built to provide support for all academic levels including researchers and life-long learners, all disciplines, all popular forms of access devices, and differently-abled learners.
- **DELNET():** Developing Library Network DELNET was begun in the India International Centre Library in January 1988 and was registered as a society in 1992. Initially, it was supported by the National Information System for Science and Technology, Department of Scientific and Industrial Research, Government of India. It was consequently supported by the National Informatics Centre, Department of Information Technology, Ministry of Communications and Information Technology, Government of India.

To exploit Library resources, all Faculty members are registered in **NDL**. Our library consists of several educational **CDs** and **DVDs**.

Social media is skillfully used by the college through its WhatsApp group, Facebook account, and all these links are visible on the front page of the website. YouTube channel is a productive way to learn new things so College has started its own YouTube channel. The recorded videos lectures of teachers are uploaded on this channel.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**Response:** 67.71**2.3.3.1 Number of mentors****Response:** 14

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response:** 85.26

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 42.31**2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
7	7	7	7	6

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 7.64

2.4.3.1 Total experience of full-time teachers

Response: 107

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Response: College frames reforms in the internal assessment are related to creating interest for study and to make the students more familiar and confident towards the university examination pattern.

The internal assessment of examination is the key to success in the Teaching-Learning process. This helps in upgrading the graph of students' academic success. Assessment of internal examination in the following form is conducted in our college to thrive on the path of attaining its objectives of all-round development of students.

- Unit tests
- Assignments
- Project work
- Co-curriculum Activities
- Seminars
- Pre University exams

College follows Pt. Ravi Shankar Shukla University Academic Calendar for Internal assessment. The academic calendar is displayed on the college notice board. The faculty of every department make the

students aware of the rules and regulations of the University's internal examination scheme and evaluation process.

For the evaluation of student performance, college conduct four unit tests and one pre-university examination to fulfill CO's and PO's. Unit tests are conducted at the department level. Every department conducts four unit tests at its own level. Faculties take the unit test in the classroom on their prescribed time slot at an individual level. Answer sheets are checked by the concerned faculty and handed over to students. Results are submitted to the HOD of the concerned department.

Pre University examination is looked after by the **Internal examination committee** formed by the Principal. Time table is displayed on the notice board. Question papers are set by the concerned subject faculty and submitted to the examination committee. Printing of question papers is done by the examination committee. On the date of examination, answer sheets are distributed room-wise along with question papers to the invigilators. After examination answer sheets are collected by invigilators and submitted to the examination committee. Then committee distributes the answer sheets to faculty members for evaluation. After evaluation, answer sheets are shown to the student. The students go through the answer sheets and know their performance regarding the strength and lacunas of their studies and techniques of writing answer sheets.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Response: There are two sections of student grievances, first related to internal assessment and second related to external assessment.

Mechanism to deal grievances related to internal assessment

The college measures used for the internal evaluation are to be direct. Hence there is very little scope for grievances regarding evaluation.

If any grievance occurs, the student needs to apply to the internal examination committee. At the initial level, committees discuss with the concerned teacher and solve issues at the primary level. Queries are discussed with them till they satisfy. Since it is an internal evaluation, students cooperate in a very positive manner and up to this stage, no such serious grievance is raised in the college.

Since unit tests and pre-university answer sheets are shown to the student if there are any complaints regarding assessment they are clarified on the same day. So all the mechanisms to deal with examination-related grievances in transparent, time-bounded, and efficient.

Mechanism to deal grievances related to external assessment

It can be subdivided into three sections:

(i) **Grievance related to examination forms and admit cards:** Students apply online in the portal of Pt, Ravi Shankar Shukla University to get enrolled for the examination. The Principal and office staff resolve the problem related to the same. Students give an application mentioning their problems which are forwarded by The Principal to the examination cell of the university.

(ii) **Grievance during the examination:** During the examination. If any error or misprint in the question paper or if any question from out of syllabus is observed, then the student gives an application to the Registrar of the university which is forwarded by the Principal of the exam committee.

(iii) **Grievance regarding evaluation:** Students' grievances related to revaluation, retotaling is through online mode where they apply at the personal level in the portal of Pt, Ravi Shankar Shukla University. Students having grievances regarding evaluation in any subject can apply online for revaluation and retotaling by paying fees to the university within 15 days from the declaration of the result. The results of revaluation once received from the university are communicated to the students.

Applications received for absent marked in mark sheets, omission of internal marks, and other issues are forwarded by the Principal of the institution who further communicate to the examination controller of the affiliating university.

In the case of discrepancy after the result of revaluation, the student further applies for the photocopy of answer sheets by paying a fee to the university. After getting a photocopy, this photocopy of the answer sheet is evaluated by two different Teachers of the other college and the result is submitted to the university by the student. Then university declares the result.

Any other grievance, if notice is communicated to the university by the Principal.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Response: After the completion of a Bachelors's degree in Commerce, Business Administration, and Computer Application, students would gain a basic and fundamental knowledge of finance, business management, and computer science. These courses offer a number of specialization and practical exposure which would equip the students to face the contemporary challenges in the field. The capability of the students to make decisions at the personal and professional level will increase after completion of this

course.

Program and course outcomes

Bachelors and Master in commerce

1. The students will be able to demonstrate knowledge in finance, auditing, taxation, accounting, business communication, and economics.
2. Students will be able to recognize features and roles of businessmen, entrepreneurs, managers, consultants, auditors, company secretaries which will help learners to possess the knowledge and other soft skills.
3. Students can also get the practical skills to work as Accountant, Management Accountant, Bank managers, Auditor, Professors, Stock Agents, and other financial supporting services
4. Students will be able to prove themselves in different professional competitive exams like CA, CS, ICWA, CMA, UPSC, etc.

Bachelors in Business Administration

1. Students will acquire the communication, research, and technical skill needed to analyze a business situation and prepare and present a management report and take strategic decisions.
2. Students will develop critical thinking abilities and a foundation of ethical principles that allow them to work respectively, ethically and professionally with people of diverse cultural, gender backgrounds.

Bachelors in Computer Application

1. Students will acquire and demonstrate analytical and problem-solving skills.
2. Students will be able to prove proficiency in the IT sector as a system engineer, software tester, junior programmer, web developer, system administrator and software developer, etc.
3. Students will be able to understand, analyze and develop computer programs in the areas related to algorithms, web design, and networking for the efficient design of computer-based systems.

PO'S and CO'S

PO'S and CO'S form an integral part of the college vision, mission, and objective. Our college is very much concerned in this area where the focus is always on the outcomes of students with nurturing the values of a responsible Indian citizen.

All these outcomes have been prepared very meticulously by discussing with all stockholders and displayed at the eyesight of the students and teachers.

The learning outcomes are communicated through various means such as college prospectus, Principal's address to the students and parents Alumni meets, and dissemination in the classroom by concerned staff. These are also featured in college boards and flex.

Teachers of every department interact with the students about what they are supposed to get at the end of each program. Successful alumni students are invited to interact with both the students and teachers at specific events and meetings.

The college organizes career counseling lectures to communicate the objectives and outcomes.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Response: - There are three programs offered by the college are Commerce, Management and computer. The college has been continuously working on the attainments of these outcomes.

Program-specific outcomes are measured through both the academic and non-academic performance of the students. The performance of the students in the internal and external examinations, in the practical and assignments participation in-class activities are some of how program outcomes are measured.

Students are measured continuously based on their regularity, their receptiveness, participation in the class discussion, their answer to the questions asked by the teacher, and overall quality of their conduct, their performance in the internal examinations provides the initial indication. The teacher provides critical input to the students on the basis of their performance. Thus they are helped to improve their performance in the external examination.

To attain the desired course outcomes; the college recruits faculties on the basis of their qualification and experience. The faculties are also encouraged to update their subject knowledge and pace with changing trends in teaching methodology and delivery by pursuing higher studies, Participating in faculty development programs and seminars as it enhances attainment of Pos and Cos.

Attainment of Students is obtained through internal and external Examinations.

Internal Exams are conducted by the institution as prescribed by the affiliated universities for various programs. The students are assessed through Tests, Assignments, Projects, Presentations, and other co-curricular areas. Curricular and Co-curricular activities to develop soft skills and life skills among students. It also ensures unity in diversity and develops an appreciation of our rich culture, customs, traditions, moral values, and Ethics among students. Group activities like a cultural program, group discussion, Celebration of important days, etc to develop leadership skills, social values. Sports activities balance the physical and mental well-being of students.

External Exams are conducted by the affiliated university based on the prescribed curriculum. The results declared by the university are analyzed, displayed, and communicated to stakeholders. Faculty members of different Program monitor the academic, hard, and soft skills development among the

Students continuously through different tools and techniques of assessment. Data obtained as a result of the assessment is analyzed after which the faculty members provide special assistance and counseling to the students based on their needs and potential. Following steps are undertaken by Various departments after analyzing data of attainment of Students in different Programs.

Students obtaining Merit positions in university are published and awarded in college. Identification of weak and bright students and organizing programs to fulfill the academic requirement of students. Parents–teacher meetings are organized to communicate the progress of students. Attainment of Learning outcome is evaluated by analyzing the data based on the percentage of students who have successfully completed the program, Percentage of Students who have opted for higher Studies, and Percentage of students placed.

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 89.49

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
328	313	368	386	381

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
333	357	458	442	407

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.32	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 1

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	01

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 21.43

3.1.2.1 Number of teachers recognized as research guides

Response: 03

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 4

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	01

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	5

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Paste link to funding agency website	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Response:

The institution has created an ecosystem for innovations including a proposed research center and other initiatives for the creation and transfer of knowledge. The institute has a Research Committee for monitoring research activities under the chairmanship of Dr. Manoj Mishra

Research Committee encourages faculty members to submit research papers to various journals. It guides and motivates faculty and students to publish/present their research work in reputed journals /various national and international conferences. Seminars, conferences, and workshops are organized and faculty members are urged for participating in FDP. The Research Committee monitor, facilitate and upgrade the facilities required for Research work.

The institute has a guidance & counseling cell along with a research development cell that constantly encourages students and faculty members to present and arrange lectures/workshops on industry-academia interaction.

The training and Placement Cell of the institute is well in place and focuses on bridging the industry-academia gap. The main functions of the cell include taking efforts for collaborative activities in areas of research and training and to arrange industrial/ field visits and campus interviews.

Institute has been motivated to guide and mentor for setting up of the enterprises center conducts entrepreneurship programs such as workshops and seminars on entrepreneurship development.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 2

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 03

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**Response:** 1.98**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
17	03	04	03	5

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0**3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

3.4.1 Extension activities are carried out in the neighborhood Community, sanitizing students to social issues for their holistic development and impact thereof during the last five years. Institution has carried out many extension activities in neighborhood community and students contribution towards the society. From time to time institution has carried out such activities with the participation of students and staff under the chairmanship of Dr Manoj Mishra. Activities such as plantation, pashuseva activity was done in college premises and nearby localities mainly in Mahivir goushala Raipur. Prevention from Malnutrition program was done by the staff in Aanganbadi Kendra, kugda Gram, kumhari. Community Development Program (Malariya prevention, Dengue prevention and cleanliness awareness) was also initiated by the students and staff in near localities and specially time to time in the Visit in pirda gram through our extension activity. Medical and blood donation camp was also organized in the college premises through special assistance of Red Cross Society. One of the most extreme event was organized by our institution in serikhedi Gram panchayat on the eve of International Woman's Day as the sarpanch, deputy sarpanch and all the office bearer's are women which shows the women empowerment in the society from the grass root level. Also gender equity themebased activity was also organized by the college by geust lecture of the official. Apart from studies other streams are also very important as per the practical knowledge of the students. Expert lectures on leadership, Business etiquette, time management, Leadership style, Skill development and entrepreneurship development, decision making was also taken by the expert lectures with the help of Power point presentation.

File Description	Document
Upload any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
01	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 11

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
06	02	03	0	0

File Description**Document**

Number of extension and outreach Programmes conducted with industry, community etc for the last five years

[View Document](#)

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 2.14

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
69	19	24	0	0

File Description**Document**

Average percentage of students participating in extension activities with Govt or NGO etc

[View Document](#)

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 6

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	03	01	0	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 11

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
04	05	2	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Physical Facilities

Vivekanand Mahavidyalaya is established in the year 1993. The institution is situated in the heart of Raipur Smart City just 1.5 Kilometers away from Raipur Railway station and Main Bus stand which is quite convenient to visit by everyone. This institution follows almost all adequate norms of Pt. Ravishankar Shukla University, to conduct the UG/PG courses of Commerce, UG courses of Management and Computer Science. All the departments have proper light & ventilation facility with internet connectivity. Building of the college consists of Administrative Office, Principal's Cabin, library, Commerce Staffroom, Girls Common Room, Boys common room, IQAC, Computer lab, Department of Commerce, Department of Management, Department of Computer Science, Competitive/ Professional Examinations center, Wi-Fi facility is made available to the staff in the Campus, RO filtered water facility is available for teaching, non-teaching staff and students, For security and safety college has fixed up CCTV cameras. The college has a well-furnished library with textbooks, College also has a separate toilet facility for students and staff. There is ample parking facility for two and four-wheelers of staff members and students and a playground measuring 48,438 sqft.

Class-Room

The campus has a sufficient number of classrooms equipped with furniture and board facilities for effective teaching-learning of students in the campus. The classrooms and seminar hall are quite spacious, supported with a Wi-Fi facility, and the seminar hall is equipped with ICT facilities.

Computers:

There are sufficient numbers of computers to support the academic and administrative work in the college. The computer lab is comprised of computer systems with required software.

Library

The Library of the College has made consistent progress in terms of the collection of books, periodicals, etc. It provides open access facilities that help in easy access and use of the library as a learning knowledge center which is partially automated with KOHA software version 19.05 and for E-journals and E-books subscription to Delnet has been made along with access to the Database.

Institutional adequate facilities for teaching-learning viz Classrooms, laboratories, computing

equipment, etc. are as follows:-

Facilities with class rooms	Description	Nos.
Class Rooms for Lecture / Instructional Area	B.Com	9
	M.Com	2
	BBA	3
	BCA	3
	PGDCA	1
	Computer Labs	2
	Seminar Hall with interactive flat pannel	2
	Smart class Rooms with ICT Facility	2
Administrative Area	Principal Chamber	1
	Finance and Administrative office	2
	Store Room	1
	Sports godown	1
	Staff Room for Department of Commerce	1
	Staff Room for Department of Management	1
	Staff Room for Department of Computer Science	1
	Examination Control Room	1
	Sport Hall(auditorium) for Indoor Games	1
	Department of Sports {Sports Room}	1
	Training & Placement office	1
	Pantry	1
	Student Union Room	1
Amenities Area	Boys Common Room	1
	Girls Common Room	1
	Canteen	1
	Library cum E-Library	1
	Knowledge garden	1
	Spiritual chamber	1
	Sick room	1
	Toilets and wash Rooms	7
Washroom for differently abled people	1	

Vivekanand Mahavidyalaya premise is totally under CCTV surveillance equipped with Wi-Fi Connection, and first aid facilities .

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

1 Sports:

Year of establishment:1993-94

Sports Ground :48,438 sq.ft

Auditorium(indoor sport): 3800 sq.ft(approx)

The college has an adequate facility for sports which helps in the physical, mental, and personality development of students.

The college has the following facilities for sports:

a) Sports Room: -

Sports room is used mainly for registration of participation of students for various sports Organised by College , University or any other Organisation, for smooth and Effective Participation of Students in different Sports Activities. The sports room has steel almirah and wooden almirah to store necessary Items & Equipment for sports.

b) Sports-Hall (Auditorium) & Ground: College has a Sports Hall(Auditorium) for conducting indoor sports and Ground for conducting outdoor sports with different sports facilities to conduct Indoor-Out Door Sports competitions for Intra college and inter-college competitions, The College has a play-ground measuring 48,438 sq. ft. Sports

Following sports facilities are available with the college:-

Sports Facilities	Particulars	Quantity	
Indoor Sports			
Table Tennis (Indoor)	Table, Bat, Net	01, 06,02	
Carrom Board (Indoor)	Carrom Board, Coin set.	05,05	
Chess Set (Indoor)	Chess Set, Coin set	07, 07	
Bad-Minton (Indoor)	Racket set,Net, Shuttle, Pole	07 Pairs,02,02 box,01 Pair	
Out-Door Sports			
Cricket (Out-Door)	Complete Set(04 Bat,Thigh Pad,Batting/Keeping Gloves,Helmet,Elbow, Guard,Mat	01 Abdomin	
Kho-Kho (Out-Door)	Poll	01 pair	

Volley Ball (Out -Door)	Ball, Net	04, 02	
Net Ball (Out -Door)	Ball ,Net	03,02 pair	
Shot put (Out-Door)	Ball	04	
Discuss Throw (Out-Door)	Disc	04	
Athletics	Hurdles	06	
Athletics	Javelin	05	
Garden Umbrella		02	
Baasaket Ball	Ball	02	
Foot Ball	Ball	02	
Weight Machine		01	
First aid kit		01 box	
Tent set		01 set	

4.1.2 Cultural activities:

B) CULTURAL ACTIVITIES:

Year of establishment: 1993

Open Auditorium: 3738 sq.ft

The Cultural unit is one of the strong assets in the college, To explore the hidden talents among the students, every year institution organizes various cultural events. To boost stage confidence and leadership abilities, students are trained for anchoring in various events. The college has realized that cultural activities are not only to entertain or exhibit one's performing skills but they can provide ample career opportunities and an effective tool for community awareness. The students of the college have represented the college at inter-college competitions and university-level competitions. Students prepare and practice at the time of competitions at the college campus. College also provides refreshments to students, teachers, and all the staff members involved in the cultural events.

Details of Facilities for Cultural Activities

Facility	Details	Events.	
----------	---------	---------	--

Cultural open Auditorium.	200 Sitting capacity(approx.), area 3738 sq. Ft	Annual Function & Other act	
Music System, MIC,Speaker Materials	Stationery, Rangoli, & all other requirements as per event.	Dance, Singing, Rangoli, Poster Making, Bar Salad Decoration, recipe Slogan, Recitation (Poetr Debate, etc.	

3)Facilities for Yoga: Open Auditorium

Year of establishment: 1993

Area:3738 sq.ft

Yoga activities are performed in an open Auditorium of the ground floor of the college for mental and physical fitness. International yoga day is celebrated every year by performing various asanas of yoga under the guidance of a sports teacher.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 18.18

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 04

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 6.21

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0.51970	1.40531	4.69680

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Library of the College has made consistent progress in terms of the collection of books, periodicals etc. It provides open access facilities that help easy access and use of the library as a learning knowledge center which is partially automated. The separate library cards are issued to all students for issuing textbooks, reference books, and journals, Separate computers are provided to the library users for searching the books on Online Public Access Catalogue in the library (OPAC). The library is also equipped with DELNET (Developing Library Network) to collect, store and disseminate information to the users, It provides access to online resources such as E-Journals, E-Books.

HIGHLIGHTS OF FACILITIES IN LIBRARY

ILMS SOFTWARE	AUTOMATIO N	VERSION	YEAR
KOHA	Partially	19.05	2019

The books are arranged in a systematic manner and all important notices are displayed in notice board of the library

Book bank -

The library of the institute maintains a self-help book scheme which provides textbooks to needy students.

JOURNALS -

The national journals are arranged separately.

E-Library -

There is a separate E-Library section for e-resources Equipped with DELNET which can be accessed by the following

Web Address:-<http://www.delnet.in>

Membership number: IM-8697.

Knowledge garden:-

An extension of library to help students utilize their time effectively and prepare for competitive exams , various competitive exam books, magazines are provided in open area like a garden.

NEWS PAPERS –

There is a separate newspaper section.

Question Bank -

question papers of university examination are available for the last five years for student's reference .

Q.R. Code scanner-

The college has the facility of accessing the various Websites of E-resources through the Q.R. code scanner, located at all the departments and necessary areas in college.

NDL:-

All the faculty members are registered with NDL

List of available journals/ magazines in library-

1. Reserve Bank of India Bulletin.
2. Yojana
3. Competition success review.
4. Kurukshetra
5. Corporate Citizen
6. Arthshastra Indian journal of economics and research.
7. Indian journal of finance.

8. Prabandhan: Indian journal of management.

9. Indian journal of Marketing

10. Indian journal of computer science.

11. Frontline.

12. Vivek Jyoti.

13. The IUP journals

LIST OF AVAILABLE BOOKS:

S.NO	SUBJECTS	TOTAL
1	COMMERCE	3077
2	MANAGEMENT	569
3	COMPUTER SCIENCE	980
4	Fiction	223
5	ENGLISH	190
6	HINDI	157
7	Reference books	74
8	Environmental studies	65
9	BJMC	31
	TOTAL	5366
	PROJECTS	150
	CD/DVD	58

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books

5.Databases**6.Remote access to e-resources****Response:** C. Any 2 of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**Response:** 0.88**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
.38	.39	1.49	1.11	1.04

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**Response:** 2.6**4.2.4.1 Number of teachers and students using library per day over last one year****Response:** 25

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has well-developed IT facilities including Wi-Fi, and an Adequate number of computers with printers, scanners, and internet connectivity in the office, examination section, computer lab, library, and within the required areas of campus. All computers are on LAN with the internet. Teachers are provided with all the IT facilities required to make teaching effective. These IT-supported facilities are regularly updated. A biometric machine is used for the attendance of all Teaching and non-teaching staff members in the college.

Computer Lab

Computer Lab is equipped with aids to teach students of computer science, BBA, and PGDCA as per the latest updated syllabus and programming languages. computers are also licensed with O.S and MS office software.

Monitors

Earlier, the labs were having bulky CRT display monitors that occupied more space with less efficiency and therefore, were non-efficient energy entities, However, these are replaced by TFT/LED monitors that are compact, eco-friendly, and do not generate any harmful radiations.

Library

College Library in the campus has been upgraded from manual working to partial Automation by the installation of KOHA software version 19.05. Library is also equipped with a Wi-Fi facility to access required e-resources

E-library

E-library is equipped with an internet facility for students to access the information required to enhance learning skills. QR code scanner is available at various locations of college which can be used to access e-resources like NDL and E-Pathshala, Subscription to DEL net has been made to access various E-resources such as E-books, E-journals.

Academics

College is equipped with IT facilities at different locations which are updated on regular basis for smooth functioning of various activities of the college. Classes have been upgraded from the use of a blackboard to

a green board. During the pandemic and lockdown period for smooth conduction of classes, offline teaching was upgraded to virtual classes with the use of ICT enabled facilities .

Department/location	IT facility
Office Administration	CCTV cameras, CCTV Monitor, Computers facility, scanner and printers.
Computer lab	Computers with required operating systems facility, Tripod for lecture recording and project teaching.
Computer Department	Computer with internet facility and printer.
Library	Computer equipped with koha software and Printer.
E-library	Computers for use of students are supported with such as Delnet and other accessible E-learning resources as NDL,E-Pathshala etc.
CCTV	22 cameras are installed for effective surveillance at required locations of college which can be viewed by Monitor..
Antivirus	All the systems are installed with Antivirus facility and safety of systems.
Website	www.vivekanandmahavidyalaya.in is the official website of the college.
Wi-Fi Facility	Campus has Wi-Fi Facility which is accessible in all parts of college.
Biometric machine	Attendance of all teaching and non-teaching staff is automated with biometric machine.
QR code scanner	NDL, E-Pathshala websites can be accessed easily by students with the help of QR code scanner for digital books.
Seminar Hall	Interactive Flat Pannel, Internet Connectivity, MI
Smart Room	ICT Enabled facilities

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)**Response:** 18.59

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution**Response:** C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 27.42**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
2.97854	5.78816	10.46114	3.11507	8.16640

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college believes in the philosophy of optimum utilization of physical, academic, and support facilities. Therefore, it has predefined procedures and policies for its maintenance as well as utilization.

Systems and procedure of Maintenance of physical facilities -

The institute has a systematic mechanism for the maintenance of Physical facilities, Infrastructure facilities are duly maintained and the decisions regarding purchase and maintenance are taken by the purchasing committee of the college by inviting quotations from various vendors and selecting the one that provides quality equipment at a reasonable price. Repairing and renovation of infrastructure facilities are carried out as per requirement along with whitewashing of the campus. The Internal cleaning of the college building is equally distributed among all the support staff, Furniture, if damaged, is repaired and replaced by a new one, if not found repairable, Blackboards, if broken, are changed instantly on a priority basis. The college has its own canteen which provides good quality packaged food items.

Water harvesting:-

Water harvesting facility is available in the institution which helps in water conservation and reduces wastage of water in the college.

Maintenance of Academic and support facilities**Class Rooms**

Dry and wet cleaning of classrooms, seminar hall, computer lab, staff rooms, library, corridors, and washrooms are done every day by the support staff and cleaning staff of the college which are under the direct supervision of members of the cleaning committee, who report directly to the Head of the cleaning committee.

Computer Lab

The PCs and other hardware are cleaned on a daily basis. All the equipment is regularly monitored and inspected before the commencement of the practical classes and examinations. Maintenance of all the systems is carried out regularly. Funds are allocated for the maintenance of computer lab and the systems. Quality equipment is installed keeping in mind the safety measures of students and teachers working in the Labs with required backup.

Library

Library has an advisory committee to monitor the smooth and effective functioning of all the services provided, it also shoulders various responsibilities like the purchase of text books, journals, periodicals, etc. The library is substantially computerized, regular cleaning of the books and racks is done to preserve them. The advisory committee makes suggestions regarding the extension of the library, it also takes the decision about the Library fees, book collection late fees, deposits, weeding out of the unwanted books, etc. The library makes available different newspapers in English , Stock verification is done as per the guidelines of the norms, Librarian seeks recommendations from the Departments to purchase necessary books. The library is using Koha software VERSION 19.05. The books are marked and stamped, then shelved according to subject and class. Bookbinding is done for damaged books to prevent further damage.

. Sports Amenities

All the sports equipment is under the direct supervision of the sports in charge. All the equipment is properly monitored and damaged items are replaced with a new ones. Quality sports materials are purchased and maintained in the college. Sports Room and hall are also under the direct supervision of the sports-in charge, which looks after the required maintenance of the sports amenities. Sports ground and sports hall is also maintained to carry out college indoor/outdoor sports smoothly for the students. A first-aid facility is provided in case of any emergency caused during the sports.

Web-Site

The official website of the college is regularly updated and maintained with all the required information and notices. Authorised members in the college look after the maintenance and updating of the website, who directly reports to the head of the institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 6.61

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
50	83	104	88	95

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.1

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
03	02	00	00	00

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: E. None of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 5.37

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	65	240	47	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances

including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Response: D. 1 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression**5.2.1 Average percentage of placement of outgoing students during the last five years**

Response: 0.21

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
02	00	01	01	00

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 27.63

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 92

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 60

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	00	01	00

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	00	01	00

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural

activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 7

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	04	02	01	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

9th January 2018 was indeed a prestigious day in the history of our college. On this day, our student Prashant Janghel (1st Year - Bachelor of Commerce) served as the shadow collector of Janjgir-Champa District for one day and made our college proud. And all this became possible through Youth Spark, a 5-Round Chhattisgarh general knowledge competition organized by the Government of Chhattisgarh for college students.

It all began with a poster on our college's notice board, informing our students about the Youth Spark event. This event witnessed great enthusiasm from our students, and mind you, at this point - no one knew that this was going to be the road to becoming one day's collector. First-round was organized on our college campus on 22nd December 2017. In this round, students were asked to write a mini-essay about any given topic in any one of the three languages - Hindi, English, and Chhattisgarhi in just 10 minutes. After witnessing a tough competition, the college jury chose the ten best essays from our college, clearing their way to the next round.

The second and third rounds were conducted on 29th December 2017 and 2nd January 2018, respectively, through a web portal. In these rounds, students came across various questions regarding Chhattisgarh.

In the fourth round held on 5th January 2018, a 3 minutes video about any public welfare government

scheme was required to be created by the students in just 2 hours. based on communication skills, research, professionalism, behavior,

On 8th January 2018, the final round of this event was revealed to the 27 students. And this gave them one of the best surprises of their lives. Each of the 27 students was assigned a district. And they were asked to travel to that district to carry the responsibility of a shadow collector

Our student Prashant Janghel traveled almost 170 kilometers to Janjgir-Champa District to assume the role of shadow collector on 9th January 2018. He took TL meetings, heard and solved grievances of the people, examined ongoing development works and healthcare facilities, and discussed a tourist circuit development plan in the district to boost tourism. Several media houses covered this mega event, and many interviews were conducted, and this was all over the newspaper the next day. IBC24 also invited Prashant to discuss this event on their prime-time live show the same evening.

It was undoubtedly a historical moment in the history of Chhattisgarh as this was something no one ever envisioned in reality. And it proved to be extra special for our college too as our own student was a part of this historical moment.

It is great moment of pride that aditi Parekh student of B.Com has enrolled herself in NCC(National Cadet Core) in collaboration with Durga Mahavidyalaya Raipur. In NCC She attend several camps, post complete, and passed all required tests she got selected for national camp RDC(Republic Day Camp). held on 26 January 2018

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 13

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	18	15	17	15

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

It is tradition of our college to keep in touch with its old students. Also, the student from an institute gathers on a special day for their annual meeting. Hence our college forms an alumni association to handle and manage these meetings and to facilitate the interaction between themselves and our institution.

This type of networking helps students interact with their seniors and also becomes the venue of meeting their old friend's alumni meet is also a venue to the owner the ex-student who became well placed globally the alumni meet is usually a company accompanied with social and cultural program.

The best part is that all the benchers the passed out have been invited the interaction with alumni befits in boosting the position of institution usually when company comes to requite student they check how strong the alumni interaction with college is. the ranking of colleges also depends on the strength of the alumni.

Almost all alumni meet are intellectually stimulating. The achievement of alumni and the college gives a feeling of pride to the people who contributed to it. meeting the old friend and teachers is nostalgic overall holding alumni meet is very advantageous to any institution.

In the series, our college step forded in the year 2016 and made effort in gathering the student from batch (1994-2015) this was the informal meet organized by the institution more than 30 students from the batch has participated all of them set this type of getting to gather should be organized at regular intervals so that they can spend quality with their friends away from stress-full life at workplace. During the span of two years, it has been decided by the institution to give legal status to the informal group. For this purpose, the student from the first batch (1993) has been called and the alumni committee has been constituted in college this committee is registered by the government of Chhattisgarh with registration no. (122202031993) the structure of the committee is given below.

STRUCTURE OF ALUMNI

1. President - Mr. Awadhesh Yadav S/o Shri K.P Yadav
2. Vice-President -Mr. Sumit Gupta S/o Late Shri Santosh Kumar

3. Secretary -Mr. Vikas Patel S/o Late Shri V.K. Rajimwale
4. Joint-Secretary -Mr. Shyam Rajimwale S/o Late Shri V.K Rajimwale
5. Treasurer -Mr. Santosh Ghindwani S/o Late Shri Chanchal Das

After the formation of the committee, a reunion has organized by the committee in association with College. On vocation of the silver jubilee year of college in which Ex-Principal Ex-Faculty members have been invited.

The alumni actively contribute to an institution in various manners.

- Plant Donation
- Book donation
- Clock donation
- Counseling regarding employment
- Active participation in a corona awareness campaign
- Rural Safety awareness
- Opportunity for placement
- Active Participation in vaccination drive campaign.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Governance and well-structured management are the backbones of an institution. It helps to find and address gaps in practices and efficiency and to implement proper counter mechanisms on time the quality and future of performance of an institution depend upon its leadership and governance. Our college has well-defined governance and structured mechanism to meet institutional vision and mission.

VISION

To attain excellence of students in academic and other programs and for creating an environment that is dedicated to inculcate the skills and values amongst students which are necessary to succeed in real-life situations and to make them responsible citizens. To be a vibrant and innovative center for education, to equip students with knowledge and skills in their chosen stream, identify hidden talents, provide opportunities for students to realize their full potential, and thus shape them into future leaders.

MISSION

The mission of the institution is to help and promote education by providing opportunities and creating an environment along with academic, cultural, and social activities for the overall development of the learner's personality.

Vivekanand Mahavidyalaya was established in the year of 1993 under the aegis of Durga education society to provide higher education. The college is located at the heart of Raipur and provides education to all sections of society with the mission to provide

Better future for students through leadership and excellence in professional education

Support students in their academics

Guidance for the students graduating to be recognized and valued for their skills.

With a defined organizational structure for the optimum and effective Decision-making and implementation and to meet the vision, mission, and goals of the Institution the governance of the institution is carried out with the support and cooperation of all its constituents which are:-

1. The management
2. Governing body
3. Staff council
4. Purchase and finance committee

The management: DES is the moving deriving force of the administration and ensures imparting quality education to meet the emerging trends in the market. the faculty has the freedom to give suggestions to the management for the improvement of quality parameters in the institution.

Governing body: the governing body is a link between management and the institution overseas and ensures all necessary infrastructural and other development activities. The governing body includes representatives of Pt. Ravishankar Shukla University is our affiliating university and academicians. It also has the principal as the ex-office secretary and two senior faculty representatives. The governing body works to guide the implementation of the strategic plans adopted by the college.

Staff council: staff council consists of the principal as the chairperson. All the heads of the department are members of the staff council by default the staff council approves all the academic activities and policy matters recommended by the governing body like Admission, and examination process, and infrastructural development of the college

Purchase and finance committee: the college has constituted a purchase and finance committee. It prepares the annual budget and takes approval from the governing body. The committee also oversees and monitors the funds from the college and fees collected for the smooth and good governance of the college.

The college has been seriously working to achieve the objective mentioned in the vision and mission.

File Description	Document
Upload any additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The college follows the policy of decentralization the governing body delegates all the academic and non-academic decisions based on policies.

The structure of the college administration is in a manner that ensures the decision making by participative management the principal is the administrative and academic head followed by departmental heads and faculty members. The administrative and teaching policies are followed by HOD, teachers, and other office staff.

The college follows the norms laid down by Pt. Ravishankar Shukla University, UGC, and the government of India. The entire work of the institution takes through decentralization and participative management like taking of an exam, admission process and conducting curricular and co-curricular activities, all the work is always teamwork for our institutions.

The college plans and follows its academic and administrative tasks through the various committees. Important policymaking decisions are taken by various committees.

Admission Process

The effective practice of decentralization and perspective management is clearly reflected in the admission process adopted by the institution. UG and PG admission have witnessed a significant increase year over year. The college ensures transparency in the admission process. At the time of admission after the filling of online forms, the college committee decides to give admission against the available seats. prospectus along with admission forms are uploaded on the college website and also available at the college campus providing details and schedule of admission and fee structure counseling is done for the admission of the vacant seats after obtaining approval from the university.

Celebrating annual function

The context – Organizing the annual function is a very peculiar example of decentralization and participative management because not only the official members of the college participate but students also participate actively to make it successful. After the permission from top management and consent of college staff, It has been decided in the meeting of the cultural committee to create various sub-committees and allocate responsibility. The work has been allotted to different committees in which they have the liberty to make decisions.

The practice – The college has celebrated its silver jubilee. In this mega event by various events of sports, cultural, and other extension activities for the college have been organized. In this, all the committees are involved with the teaching staff and supporting staff.

The impact – As per the guideline of the cultural committee, the sub-committees were guided by the IQAC for organizing various competitions such as elocution, essay, poster making, poetry, Mehandi, rangoli, best out of waste and sports, etc. enough liberty was given to take the decision.

Free health check-up camp and blood donation camp were organized. The subcommittees were given financial and decision-making liberty to carry out the planned program after consultation with the principal.

Through participative management, the faculty member is involved in many decision-making bodies of the institute and in so many executive committees.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The perspective plan for the next five years of the institution includes accreditation, PG Courses, M. Phil in commerce, D.C.A., Increasing seats in PGDCA, Permanent affiliation to Pt.RSU, Collaborations for higher studies and student's Placement.

The construction of a new college building, according to the perspective /long-term plan is prepared with the help of suggestions from all stakeholders of the department and IQAC. The perspective plans were prepared as per the future requirement and top priority was given to the construction and extension of the building.

In the GB meeting, it was unanimously decided to extend the construction of the college building with modern amenities and ICT facilities. A partial task was assigned to the IQAC and building committee to prepare the need-based report of the college strength, requirement of classrooms, labs, and toilet blocks.

The existing building requires extension as well as modification. To make it convenient for the new and existing students. The building committee is still in process of making this college more student-friendly.

Some other plans are :

1. Up-gradation of the library.
2. Shifting from traditional teaching methods to interactive ICT learning.
3. Up-gradation of computer lab

Based on the suggestions from senior staff and other committees further plans were made within the capacity for modifications. The following strategies are adopted by institutions to monitor and evaluate policies.

1. Regular meetings of committees.
2. CA audits (internal/external).

3. Meetings of departments.

With the help of technologies (e.g. Internet), we promote Interactive learning over the traditional ways.

Faculty members of the institute upload study material of their respective subjects on college websites. Teaching-learning resources related to courses like e-books, notes, PPTs, Assignments, other Video links, research papers links, case studies, objective-type questions are made available by teachers individually. Students can access NDL, E-Pathshala, e-resources with the help of WIFI.

The entire process of execution of prospective plans and strategies was very transparent. The outcome of this is reflected in a change in the structure and enhanced library resources as well as in the up-gradation of classes and labs.

With the help of ICT facilities and a green campus, we are trying to make the teaching-learning process more enjoyable. As per the objectives of the institute the plans are implemented for effective development and deployment of the curriculum.

File Description	Document
strategic Plan and deployment documents on the website	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The functioning of the institutional body is effective and efficient as visible from policies administrative set up appointments and service rule procedures etc.

Governing body staff council, finance/ Purchase committee are formed as per guidelines for effective functioning. These bodies support the development through planning and execution, Budget review, and performance and decision-making.

The principal guides the college in the academic process he is the chairman of staff council IQAC, anti-ragging cell, disciplinary and advisory committee. Heads of the department are responsible for departmental timetable work allocation review of teacher diary and various documents submissions.

The institution strictly follows the service rules according to the norms of Pt.RSU and Government of Chhattisgarh. The institution runs for 6 hours. The permanent teaching and non-teaching faculty have the benefits of PF, Casual Leaves, Medical Leaves, some special leaves.

Recruitment takes place according to the norms of the Pt.RSU. The university-appointed staff selection committee along with the Director Academic Affairs, Principal, and Subject experts decide the eligibility

of the candidate by his/her performance in the interview according to the parameters they are looking for.

Grievance Redress Mechanism:

Institute has a grievance redress committee for staff and students. The committee reviews the grievances received and resolves them. Based on the severity of complaints, it is resolved within the time limit suggested by management. The identity of the person filing the complaint in Suggestion boxes is kept confidential. The solution/decision about suggestion is communicated to the related committee/cell or individual of the Institute for further action. In case of emergency following members can be contacted and their numbers are displayed at various locations on the campus.

Women's Grievance and Grievance redressal and anti-ragging cell work for the wellbeing of students. Counseling by subject teacher/mentors has been provided in the classes themselves or person to the student if required. Suggestions cum complain box within the campus is kept. Complain and suggestions are collected and analyzed periodically and necessary actions are initiated.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. 2 of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

For improvement and motivation of the employees and to improve their working skills and capability for the roles and responsibilities they perform, the institution is making continuous efforts to provide facilities to teaching and non-teaching staff and to empower the professional development through strategies of

empowerment. It includes various monetary and non-monetary benefits training, retraining, and motivation.

Vivekanand Mahavidyalaya is one of the colleges working under the aegis of the Durga educational society. The college makes sincere efforts to enhance and enrich the professional development of its teaching and non-teaching staff. The staff council looks after the welfare planning and scheme for the staff.

There is some welfare scheme for all its academics and administrative staff as Teaching and non-teaching staff automatically become eligible to avail as soon as it becomes permanent faculty, they can also get benefitted with non-financial benefits/rewards like medical leave and recognition.

List of existing welfare measures :

- **Thirteen days of casual leave and medical leave are given to teaching and non-teaching staff.**
- **Duty leaves to staff members to attain various training programs and workshops/exams/seminars/orientation.**
- **Faculty enhancement programs are arranged to motivate and educate teaching and non-teaching staff and to upgrade their knowledge.**
- **Staff members are deputed for orientation and refreshment course**
- **Felicitation of faculty by management for the achievement.**
- **The college also conducts seminars and webinars in which the faculties get the opportunity to interact with the expert.**
- **Faculties are encouraged to attend seminars and conferences.**
- **Non-monetary incentive to staff members for completion of Ph.D. and additional.**
- **Accommodation facilities are provided for grade 4th employees and bicycles have been provided to the 4th-grade employee.**
- **College gives advance to the staff under inevitable circumstances.**
- **Employees are registered in ESIC and get benefits as per rules.**
- **First Aid facility**
- **Grievance Redressal cell**
- **Parking facility**
- **Internet facility**
- **Employee Provident Fund for teaching and non-teaching staff.**
- **An advanced facility is available for institute staff through Society.**
- **Ambulance and doctor are available on campus by dial 108.**

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	02	00	02	01

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 10.48

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
05	02	01	0	00

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

A regular review of an employee's job performance and overall contribution to the college is known as performance appraised evaluation in which we evaluate an employee's skill, achievement, and growth or lack thereof. It provides adequate feedback towards more effective working and future job assignments.

Vivekanand college follows the UGC regulation on qualification for permanent appointment of teaching and non-teaching staff, with all amendments made there in time to time for its teaching and non-teaching staff appointments.

The performance of each employee is assessed, and valued after completion of one year of service with the sole objective of identifying the potential and other aspects related to the skill that can eventually lead to the progressed growth of an employee.

The college undertakes a wide range of activities besides academics for which faculty members are assigned additional duties and responsibilities which are sometimes official and sometimes voluntary and the institute accords weightage for these contributions and institute recognized the efforts and gives non-monetary rewards and awards to faculty members.

Outcome: Performance-Based Appraisal helps in identifying the potential area of faculty and staff. Through this, each faculty becomes aware of areas of improvement, and accordingly, improvement takes place.

Decision: Based on the performance of faculty observed by authorities non-monetary and other benefits are given to faculty members they are also been felicitated for their achievements awards and honors are given to achievers. Underperforming, faculties are personally counseled and guided by the Principal and senior staff.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institute has a mechanism for internal verification and external audit. We have our internal verification mechanism where internal verification is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified external Auditors from external resources have been permanently appointed and a team of staff under them does a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. An External audit is also carried out elaborately on yearly basis.

Vivekanand College is run by the Durga Education Society which follows a transparent and regular audit system Mr. C.P. Bhatia and company Raipur, a very well-known CA firm is appointed as an auditing agency by the institute for conducting its financial audit.

The college has internal and external audit mechanisms.

The external audit is done by the CA firm of C.P. Bhatia and associates every year. Income tax returned is not being filled individually by the college as we are working under the umbrella of Durga Education society. All the returns have been filled by the Durga education society administration dept and society calculates taxation and income tax & deposit in stipulated time.

The college assesses the utilization of funds given for various seminars, conferences, and other college academic activities related to college and the overall development of the institute.

The internal audit in form of verification is carried out from time to time. A verification committee had been formed for verifying various assets and materials of the college, sports kits & materials, library, and many other educational and institutional assets of the college. Reports are being submitted to the governing body and after discussion and approval, the compliances Met.

In the Audit mechanism where internal audit is an ongoing continuous process in addition to the external audits the verification of assets, books, and sports items are done by the committee under the supervision of the head and submit it to the principal which is put forth to governing body and after a recommendation, it is implemented by head of the institution. the audit of internal expenditure has been done by external audit at the end of the financial year Mr. CP Bhatia and associates are authorized for verification of income and expenditure.

The transactions that are carried out in each financial year by the institution are audited regularly. Minor errors or omissions when pointed out by the audit team are immediately corrected/rectified and precautionary steps are taken to avoid recurrence of such errors in the future. The institute regularly follows an external financial audit system.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Our institution follows a transparent system to mobilize the fund and ensure its optimal utilization, the college purchase committee was constituted as per guidelines and prepared strategies for mobilization with the consent of the management. The institute proposed the fee structure of the college which is approved by the governing body of Vivekanand Mahavidyalaya. The College made a budget for each year and allocate the fund for different expenditures which are allocated under various heads some of them are :

- Building maintenance funds
- College funds
- Sports funds
- Amalgamated funds

And on the basis of that budget, the funds were mobilization to meet the yearly goal. The budget is disbursed as per the planning and need of the hour.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC a conductive and evaluative body at Vivekanand College is continuously / consistently working to enhance the quality culture in all spheres of college activities promoting multifaceted enhancement. The IQAC drafts a perspective plan of development and executed it in a strategic manner every year.

IQAC the advisory and evaluative body was formed in the year 2016 as per guidelines focusing and aiming towards enhancement of quality at all levels of institution the IQAC has implemented introduce many curricular, co-curricular, and extracurricular activities successfully. The process of quality intensification and improvement is initiated by mapping different policies and strategies. By building confidence and helping in the overall development of the institute. The IQAC monitors the execution of the vision and mission of the college through strategic planning. It has been working to regulate a number of quality assurance strategies such as digitalization of libraries, gender equality, strengthening extension activities, and research activities. Following are the two activities

Such two activities are given below

Research – webinar, seminar IQAC associated with the department of computer, management, and commerce.

Research and Development: IQAC is associated with the Department of Commerce, Management and Computer Science and is conducting research-oriented programs from time to time to inculcate research-based interest amongst the students and teachers the college organizes seminar and group discussions on various topics of academic & social interest where teacher & students have the opportunity to interact eminent educationist are invited as resource person participation in seminar & conference on a regular basis enhances oratory skills & fight of stage fear there on sponsored on a reputed institution like ICWA, SPITL, IFPA

1. National Webinar-2020 A National Webinar was organized on 04th June 2020 on “impact of COVID-19 on employment in the organized and unorganized sector of Chhattisgarh” Headed by Principal Dr. Manoj Mishra and the keynote speaker Shri Girishkant Pandey, Registrar Pt. Ravishankar Shukla University, Raipur (C.G.) in which various problem related to economic during COVID-19 and changing pattern of Job during this period and to curtail the problems of unemployment.

2. International Webinar: A two days International Webinar on “business and Information technology challenges ahead” has been organized by Vivekanand Mahavidyalaya, Raipur (C.G.) eminent speakers like Dr. Robart Macvera, Boston University, and Mr. Suman Dutta from Botswana have enlightened the students and faculties with their knowledge as a resource person and keynote speaker.

3. National Seminar: A two-day National Seminar on Commerce and Management: Thought Enovation and Strategies has been organized on 27th & 28th February 2020 experts from the field of commerce and management were invited as keynote speakers & resource person.

Training program for teaching and non-teaching staff

Our College organizes a training program – for both teaching & non-teaching staff. From time to time in order to maintain Quality education proper management and administration and to develop a quality working culture amongst the faculty. A computer training program has been organized in the campus conducted by the department of computers and the teaching and non-teaching staff have been benefitted from this. They learn how to use MS Office, Excel, and other applications of computers.

Changing scenarios and in lieu of COVID's need for online classes has increased the value of computer literacy. therefore this type of training serves its purpose.

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Two Best Practice: The IQAC regularly reviews and take steps to improve the quality of the teaching-learning process. The academic calendar is prepared for the institution and the schedule has strictly been followed.

At the time of admission, the students are informed about the system of continuous evaluation, curricular, co-curricular activities, discipline, and culture of the institute. Important announcements are made through notices and circulars and WhatsApp groups. The classes are being monitored by the principal and HOD's time to time. Discipline committee members made a random visit to ensure the smooth conduction and functioning of the college.

To enhance the teaching-learning process feedback is invited and after analyzing appropriate steps are taken. The teaching-learning process is reviewed and improvements are implemented based on the IQAC recommendations. The major initiatives are taken over the last five years includes the following :

- Introducing ICT in institutional working.
- Unit tests are conducted and pre-university exams are also part of the curriculum assignments are given to students.
- Green initiatives in campus tree plantation and no vehicle day etc. are celebrated.
- MOU's with renowned institutes and universities, and private agencies.

Add-on course: The college management has always been Emphasizing the outcome of curriculum and placement, therefore college has introduced Add – on Courses in support of regular teaching-learning processes and methodologies.

To improve and enhance student's communication and other abilities college has signed MOU's with renowned institutes. Classes for English and math are carried out by the Departments. Institute also practices faculty exchange programs. These courses are free of cost and help the students to become familiar with the application of their classroom teaching-learning.

Developing quality culture amongst the teachers

IQAC has been promoting a quality culture in the overall activities of the college. IQAC takes the review of the status of teachers; Research work and up-gradation such as Ph.D. Research publication, Research Guidance, Seminar, and Conference Participation and organization of such program. 70% of the faculty at our institute are having a Ph.D. and under the quality strategy of IQAC and the motivation and encouragement given by the IQAC two teachers have been registered for the Ph.D. Amongst the Ph.D. faculties, some of them are recognized, Ph.D. supervisors.

System review Policy to enhance Quality :

As there is always the room for improvement in policies and in teaching curriculum to improve our practices and to add some supportive measures a continued follow-up is required. For that, we have Adopted a system of collecting the feedback from structured feedback form and in form of oral feedback. on the basis of feedback received and identifying the area of problem. We took action. The institute has conducted workshops, seminars, guest lectures to upgrade students as well as faculty. Many cultural, social, and technical activities are conducted. Industrial tour visits and Add courses are also the part of quality-enhancing of the system . With the pandemic COVID – 19, the enormous potential of e-learning has been felt and therefore IQAC has decided to use e-learning Resources. The college has subscribed to e-learning resources like DELNET, E-Journals, EBooks', etc. the college has also facilitated the subscription of *a national digital library*. ICT is introduced in teaching also.

The success of these practices is reflected in various aspects of the college working system.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

- (A) Safety & Security Safety Norms are strictly followed by college in all respects. The college is highly concerned about safety & Security of female candidates & Staff. The college has a discipline committee for monitoring the security in the campus. ? The college has woman's grievance cell specifically addressing female issues. ? Campus security is also ensured by installation of CC-TV cameras at the entrance of college gate, parking area, office, and corridors of different floors of the building. ? Self defence Training programs were organised from time to time in the college for creating Awareness among the Girls students, in these programs self defence experts have demonstrated different techniques of self defence in critical situations. ? In the college annual Youth festival "V-Fiesta -2018-19" slogan and essay competition was organised on 28th January '2019 on the topic "Gender Disparity in education and workplace: results and future goals". ? Various activities were also organised for creating awareness for safety and security of women like essay competition on 2nd December 2019 topic "Role of man in safety of women." Rangoli competition on 3rd of December 2019 on the theme "women empowerment". ? A group of students of college presented act on "Oppression of women "on 9th November 2019 in the university under youth festival program this was a part of acting competition. ? Our college organised an event "Drive with Helmet "on 26th march 2021 in the campus This program aimed at making staff and students aware about the Safety of an individual while driving by wearing an helmet. ? College is situated between two police stations on one side Moudhapara police station and on the other Ganj police station. Both police stations are located at a walking distance of 5 minutes from college campus. The patrolling van of both police stations is available within the vicinity of 500mts from campus. (B) Counselling ? The institution has framed a Women's grievance Cell which addresses the issue of girl students if any. ? Discipline and anti ragging committee are formed in college to address student's issues from time to time. ? Faculty members motivate the students to improve their overall personality by participating in various activities. As an NSS expert V.K. Choubey Sir was invited to motivate students also Wing Commander Shri Nirmal Kumar Patel encouraged students to join Air wing. ? External Experts are invited in college to offer guidance for ICAI, ICWA, ACS and MBA etc. ? A program was organised for guidance in the field of accountants. ? Various Business schools like Amity& IBS were also invited to interact with students and to explain them the career path in management courses. ? Counselling of students who are interested in aviation sector was fulfilled as a program on various career options in this sector was discussed. ? Apart from above activities Informal counselling is also conducted in the college. (C) Common Room ? The Institution has provided separate common room for boys and girls. ? The college has facilities of Wash rooms, rest rooms, and reading material. ? Also pure drinking water facility is available in common room. ? Proper lighting and fan facility is available in common room. ? After pandemic sanitizer and mask facility is available in common room. There are two emergency exits on the first floor and one emergency exit on the ground floor of the premises. Fire extinguisher is installed in the campus.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Our college offers courses in Commerce, Management and Computers. In these courses there is no such type of waste i.e. liquid waste, bio chemical waste etc. Therefore we don't have liquid waste management infrastructure and bio chemical and radio active waste management system.

We have solid waste management infrastructure and we are practicing it. There are two pits in the parking ground which are used for dumping the solid waste. As one pit is filled it is left for natural decomposition process. Till the time the waste gets converted into manure the other pit is used for dumping the waste. Manure so prepared is used in the college garden for plants.

File Description	Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: E. None of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Vivekananda Mahavidyalaya is one of the leading college in the town. Admission process is carried out as per the government rules care is taken for specific earmarked seats of each category which are filled up. The committees of the college are well balanced with the representation of each category. Environmental awareness social harmony unity and values are displayed in the college campus. The college is playing an effective role of catalyst in the town to maintain the peace and national integration. Our college belongs to the urban background and its activities have a very positive impact on the society's cultural and communal thoughts directly as the socio-economic conditions are somehow different than the other developed regions of Chhattisgarh. Certain programs were organised under building social awareness among students:- ? To develop awareness among students regarding economic conditions a seminar was organised on "Investment Awareness "on 15th Nov '2018 in college campus. ? A cancer awareness program was organised by our college on 5th Jan '2018. ? As a measure to sensitize students about their social responsibility as citizens an activity called "Joy of giving "was organised in association with N.G.O named

PRAYAAS .This NGO helps the children who are victims of naxalite attack and the economically weaker sections of the society .The program was conducted at Aadiwasi Nagarachi Gondwana, Samaj Bhawan, Bhairav nagar Parikshetra, Boriya khurd, raipur. Our college distributed clothes to the children of Prayaas.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Climate and environmental issues ? On 3rd December 2018 a drawing and painting competition was organised by our college on the topic “Be the part of solution not a part of pollution”. ? College has organised a short video making competition based on climate and environmental issues. Many students participated in this competition on 7th December 2019. Students spoke of various environmental issues such as pollution, use of plastics, use of technologies, increasing use of industrial goods etc. Which are posing threat to the environment, Videos also included issues related to increasing population deteriorating natural resources, thinning of ozone layer etc .Also the duties of responsible citizens to save the environment were discussed. These videos created awareness not only among the participants but also among their family friends and acquaintances. Less use of plastic, focus on saving natural resources and creating more green hubs were the measures discussed. ? Plantation activity has been done in the campus and nearby areas .This activity has taken place in the campus in the year 2016-17, 2017-18, 2018-19 and 2020-21. Students have participated enthusiastically in this program by planting the saplings. Plants were donated to the faculty members and also to the nearby community people to make them aware about importance of plantation as a measure of saving environment. ? No vehicle Day has been observed by the students in the campus by the faculties and the students to promote environment conservation measures. ? An awareness program on cyber crime and information technology named “E-raksha mission” has been organised by the college in association with Raipur police on 31st August 2019. In this program cyber expert of police department have given valuable suggestions and security tips to avoid cyber fraud and make the internet safer, enabled and secure, The goal of this program was to make the students responsible digital citizens by following rules and safety norms. Educationists are also motivated to use digital tools for teaching pedagogy and makes students aware about internet threats beforehand. Such competitions assist in developing secured cyber space for everyone to work. ? Under systematic voter’s education and electoral participation program a presentation had been organised by the college to make students aware about the electoral process as a young voter on 6th October 2018. The aim of the program was to have participative democracy by making aware the young citizens about voting rights and procedures. This helps them to make informed decisions. This flagship program of election commission of India is promoting voter literacy in India and our college is contributing towards making them responsible citizens. ? Road safety and drive with helmet were organised by our college to sensitize students about their responsibility as citizens while driving on road. ? As a measure to sensitize students about their social responsibility as citizens an activity called “Joy of giving “was organised in an N.G.O named PRAYAAS and clothes were distributed to the needy children. ? Pan adhaar card camp was organised in college to facilitate students.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

File Description	Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

On 21st June every year on the occasion of international yoga day, our college observes yoga day with rest of the country .All staff members practice yoga with fun and enthusiasm every year. ? As an extension of “Van mahotsav”, which is celebrated in 1st week of July every year activities like plantation program has been organised by our college in Mahaveer gaushala along with college campus on 27th march 2021. Plants were donated to the faculty members and also to the nearby community people to make them aware about importance of plantation as a measure of saving environment. ? Also Plantation activity has been done in the campus and nearby areas .This activity has taken place in the campus in the year 2016-17, 2017-18, 2018-19 and 2020-21. Students have participated enthusiastically in this program by planting the saplings. ? Every year on 15th august our college celebrates Independence Day program includes flag hosting by the head of the institution and speech which is then followed by speech by staff member and the program ends with sweet distribution. ? Every year on 5th September College commemorates the birth anniversary of Dr. Sarvapalli Radhakrishnan as teacher’s day. ? On 14th September department of language along with all the staff celebrates our national language Hindi various cultural activities like Essay competition, quiz competition are organized from time to time. ? On 2nd October College celebrates birth anniversary of Mahatma Gandhi in the presence of students and teachers. ? 31st October College celebrate birth anniversary of Sardar Vallabh bhai patel as National unity day. ? 26th November College observes constitution day this day is celebrated every year to commemorate the adoption the constitution of India also known as “National law Day”. On this day the students are made aware about the importance of the constitution and also motivated to spread thoughts and ideas of Ambedkar. ? On 10th December our college celebrates human rights day in which students are made aware about their rights as citizens of

India. Various activities are also organized to spread awareness in this regard. ? Every year on 12th January our college celebrates Swami Vivekananda Jayanti on whose teachings we are running our academic activities. Flower garland is presented on the statue of Swami Vivekananda present in the premises. ? On 26th January College celebrates republic day in the premises .republic day honours the day when the constitution of India came into effect. Various competitions are held for the students which throw light on our constitutional history. ? On 8th of March College celebrates international women’s day to commemorate women’s strengths. In the year 2020 our college went to serikheri were all the women panch’s were felicitated for their work. All female staff members were also felicitated in our college for their contribution.

File Description	Document
Link for any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Title of the practice:-”Aiming Rural Awareness

Objectives of the practice:- ? To create Awareness among rural people regarding education, health, culture, and various socio-economic campaigns from time to time. ? To motivate and encourage the people who are working in rural areas for their upliftment . ? To work in sync with rural people to understand their issues better. ? To provide them with support as and when needed from the college. Sustainable rural development is vital to the growth of the economic, social and environmental viability .keeping this in mind our institution took the initiative of making rural people aware about various developmental programs from time to time. As academicians we try to explain them the importance of social, economic, environmental and rural health awareness for their growth. The context:- Vivekanand mahavidyalaya is situated in the centre of the city. To take the initiative of rural awareness in itself was big challenge as we desired to cover it 360 degree to our capacity in all the directions, so it was decided to locate various rural region in all the directions and then to demarcate the villages. Hence we located Pirda village in Dharsiwa tehsil which is 13 km north of Raipur district. Secondly our demarcated location was Kugda which is situated in kumhari to the west of Raipur district. Lastly we went to Serikheri village in Dharsiwa Tehsil which is towards east of Raipur. Like this our college increased its accessibility in maximum possible directions. Understanding rural people, their language, their varied cultures and to make them communicate their issues properly seemed to be big challenge. So some of our faculties who knew local language proved to be of great help. They coordinated with the panch and sarpanch of the villages, so that the main aim of rural awareness can be achieved easily. The practice In line with the vision of India’s second President Dr. S.RadhaKrishnan our college in its own capacity is trying to contribute to social transformation with our practice of “Aiming Rural Awareness”. As rightly pointed out by Dr.RadhaKrishnan education must relate itself to life. So that higher education proves itself to be instrumental in India’s cultural, social and economic transformation. For this purpose being a part of higher education system we as college took step ahead in spreading awareness among rural people about

various social cultural and economic issues. Vivekanand Mahavidyalay in coordination with village panchayats covered following issues:- ? Cleanliness awareness program. ? Nutrition awareness program ? Beti Bachao Beti Padhao. ? Prevention from Dengue ? Prevention from Addiction(Nasha Mukti Abhiyaan) ? Environment Conservation program. ? Covid-19 awareness program. ? Recognition programs:- ? Recognizing and appreciating the work of women panch in seri-kheri village ? A appreciating and recognising the work of NGO in Pirda Village. ? Pirda village awareness program ? Beti Bachao Beti Padhao:- Beti Bachao Beti Padhao was launched by the prime minister of India on 22n January 2015. Our college keeping in view the vision of government of India of transformational shifts in the way our society looks at girl child conducted an awareness program in Pirda village. Importance of education was explained to the girls as well as their parents. Also the parents who were making their girl child study were felicitated. All the staff members went for an awareness drive to their homes to make them personally aware about the importance of education. The girl children were given pen and copy as token of appreciation for continuing their studies further. ? Dengue prevention program:- Dengue is a very common disease in India since last two decades. It is wide spread in tropical and sub-tropical regions. Dengue fever is usually caused by the dengue virus transmitted by bite of Aedes Mosquitoes. Our college in coordination with the gram panchayat spread awareness among villagers regarding dengue prevention. Our institution distributed odomos and other mosquito repellent ointments. Pamphlets banners depicting prevention measures were also pasted in nearby areas. Importance of keeping hygienic environment and avoiding stagnation of water near homes were also explained. Bleaching powder, broom and wiping equipments were distributed to the gram panchayat. ? Covid-19 awareness program :- Covid-19 pandemic hit hard to various economics globally. India was no exception. During the first wave so many misconceptions were formed and to digital access fake news augmented the unrest and panic among people. As it was spreading very quickly and reacting differently in different people no standardised treatment can be give. This aggravated the situation more. In such difficult situation our institution being responsible body initiated to spread awareness and clarify misconceptions among villagers. Following the government guidelines our college distributed masks and hand sanitizers in the villages. Also with the help of banners the symptoms of the disease were explained so that prompt treatment can be given to the patients. ? Swachh Bharat Abhiyaan (Cleanliness Awareness progman):- The vision of swachh Bharat abhiyaan is in sync with the thought “Cleanliness is next to godliness”. Our college in pursuant of the same view spread awareness among villagers of Pirda. A cleanliness drive was organised by our college in which necessary equipments like Brooms, Bins, Mop clothes ,Bleaching powder was given to gram panchayat. For cleanliness drive promotion the college staff along with villagers were mobilised to undertake “Shram Daan” to get the community cleaned and engaged in the task. Open defecation was still prevailing in many villages leading to spread of Infectious diseases. Awareness regarding the same was also given. ? Nasha Mukti abhiyaan:- Drug Addiction is a major social evil of modern times it has spread its tentacles among the young and the old and the rich and the poor. Therefore our college took the initiative to spread awareness and community outreach. Also focused on treatment facilities in hospitals. Our faculties distributed pamphlets showing ill effects of addiction. also villages were made aware about how to de-addict from this addiction. ? Environment Conservation Program:- “Paryavaran sarankashan Abhiyaan” advocates to protect our natural environment from deteriorating and the only way to do that is by environmental protection. The bio-physical environment id getting degraded permanently because of over consumption, population, growth and rapid development of technology. Our college initiated the work of sensitization of villagers regarding environment conservation our college spread awareness through banners, pamphlets and also speaking with the local people. also plants were distributed to give them a start in this direction. Cleanliness , waste management , plantation and environment education were the focus areas . ? Seri-Kheri village awareness program:- Seri-kheri village is located in Raipur tehsil and 10K.M. from Raipur city. This gram panchayat has maximum number of panch posts held by women. Sarpanch post is held by Smt. Neetu chandan and out of 19 panch post 11 posts are held by women So this gram panchayat was the apt example to celebrate

and applaud the efforts put in by the women for the progress of the country. Our college on the occasion of “International Women’s day” i.e 8th March 2021 conducted a felicitation ceremony and recognised the work of all women panch. Our college also committed to help the students of Sri-Kheri in case of any issues regarding the college studies or any kind of help related to education in future. ? Kugda Village Awareness Program:- Nutrition awareness has been recognised as an important tool for developing human resources in recent years. Nutritional health in all age groups represents our national economic Asset. Malnutrition is the most serious widespread health problem globally. According to WHO, 462-million peoples are suffering from malnutrition. According to global hunger index 2019 out of 117 countries India stands at 102 and in 2020 India stands at 94th position out of 107 countries. Keeping in view such a grave situation of nutrition in our country our college initiated a nutrition awareness program in nearby village. Kugda village is situated 17k.M from Raipur city here in association with Aanganvadi -103 our college conducted Nutrition awareness program on 20th January 2020. The president of the program Mrs. Janki Dhruv and the chief guest councillor K.Ravi Kumar discussed about the Importance of nutrition, Specially in new born and toddlers. our college distributed Nutritious food packets in the Aanganvadi centre. Looking at the overwhelming response our college received in Kugda village we again conducted nutrition awareness program on 17th March 2021. In this program our faculties made children and their parents aware about the importance of Balance diet for proper psychological, physical and social development of the child which in turn will reduce the incidence of mortality, morbidity, malnutrition and school drop outs. our college also facilitated the anganvadi workers for the exceptional work. The chief guest of the program president of Nagar palika, Mr. Rajeshwar Sonkar gave brief description about various programs undertaken by anganvadi. Evidence of Success Awareness programs are qualitative in nature so the success cannot be measured accurately with limited resources. Also such awareness campaigns are effective in generating public interest and educating the community. Our college has set goals of awareness campaigns. Firstly it was to catch attention of the villagers. Secondly to motivate them to get involved. Our college planned the campaigns in these villages to spread the word about these programs and to explain its significance and to get them involved. Our college measures its success with the increasing number of villagers in the campaign. Also the involvement of the villagers when they were communicating with our faculties and appreciations and accolades, our college received from villagers and gram panchayat was a real measure of success. Problems encountered and resources required. The first problem we encountered was resistance from the villagers thinking it to be a political program. Ensuring and convincing them that it is for their benefit was a task. Eventually they understood that it was an academic effort towards social transformation the villagers participated in increasing numbers.

Best Practice-2 Title of the practice “Improvising teaching learning practice/Enhancing teaching learning practice” Objectives of the practice. ? To enhance the learning process with the help of pictorial tools. ? To focus on certain topics this seems important as per examination. ? To encourage higher level thinking and creativity through new technology. ? To enhance the environment in which students learn. Context With the advent of technology significant changes have occurred in the whole education system. Technology has enabled and enriched class room activities with more learner centred approach. Our college also wanted to reap the benefits of technology in education. But at the same time we desired to remain stick to some traditional methods too. So our college keeps on improvising to maintain synchronisation between technology based teaching learning and traditional methods. Our college has adopted power point presentation method, Video lecture method, which has got a push because of pandemic period. Technology gives easy accessibility to various kinds of study materials so certain topics which have been recently added need to be taken from various sources. At the same time updation if any, in certain topics becomes easy. So our college observing all this advantages and many more keeps on updating itself. The practice This practice in our college has been adopted to add to the already existing teaching learning system. Our faculties sort out the topics from their specific subjects which can be better

explained with the help of PPT's or videos or some class room activity. Also feedback is taken from students regarding any topic which in their opinion needs to be explained with the help of some digital tools. During pandemic times the accessibility to the faculties have increased because online classes. So even now in special circumstances the faculty help students in explaining and clarifying their doubts after college hours. These digital tools have not only changed the environment of working but also learning. Blended learning which includes both face to face and online learning opportunity gives the flexibility of presenting the study materials to the teachers. Also the pace of learning increases as students can visualise certain topics which are difficult to understand otherwise. Evidence of success Digitalise learning allows students to visualize concepts in real world setting in virtual environment. Queries of the students can be answered as the teacher's availability and accessibility increases. New learning environment makes the student more engaged. Also the focus of the students increases as now they can access the reading materials online and can go deeper into the subject t for varied reading. Also we face certain challenges while applying this practice as network issue in online classes, disturbance at the place from where student is attending the class seems to be the major barriers. Sometimes smart phones were unavailable with the students we are hopeful as any charge will be gradual and acceptance will surely come.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Book Bank Academic institutions play pivotal role in educating, making students responsible citizens and developing their sense of social responsibility. To promote such ethics and culture our college has initiated the service of book bank. It refers to the facility being provided by our college to the students to get the books from college free of cost in addition to facilities of library. Also donation from staff members and donation from ex-students is included in book bank facility as sometimes multiple copies of the same book is available with them .In book bank scheme a rich collection of recommended books and reference books of NET and SET and other competitive examinations are available. In this lending facility books are provided to the students that will help them in their studies. Our staff members have also made students aware about this facility so that more and more students can derive benefit from it. In all these years our college has observed that students seemed to be reaping benefits from this facility as in higher education they need to refer, for one subject, two or three authors and they may not be able to buy or get it all issued from library .Also students are preparing for competitive examinations after graduation so book bank facility proved to be a boon for them. So book bank helps them in such a situation. The needy students get the books and can grow and widen their knowledge base which can eventually result in good academic records. ? Covid-19 awareness programs Covid-19 has been the unprecedented crisis which has taken a toll on everybody's life. Maintaining awareness and vigilance is crucial as no treatment is available. Timely access to accurate information and public awareness on disease prevention is important to mitigate the pandemic. Keeping in view the urgency and gravity of the situation our college took the initiative to spread

the awareness through various ways. ? Mask and Hand sanitizer distribution in Pirda village Our college distributed masks and hand sanitizer in Pirda village. All the faculty members of our college visited houses of villagers and tried to help locals adapt to the current challenges faced due to the pandemic. The staff members discussed with locals about their worries and educated them about the significance of wearing masks, proper washing of hands, social distancing and other preventive measures. Also with the help of banners the symptoms of the disease were explained so that misconceptions can be cleared as easy access to digital platforms augmented the unrest and panic among villagers due to spread of fake news. ? Vaccination Awareness Initiative Our Faculty Member and student recorded motivational song to create awareness among people regarding above 18 age group vaccination. Such collaborative and cooperative efforts of students and faculty members were unique initiative to capture people’s imagination and in dispelling the myths and creating awareness. Being responsible academic institution our faculty members followed the covid guide lines given by higher education and university during lock down period. Our faculty members took online classes from home in the whole period. Teachers regularly informed the students about the preventive measures in the classes. Also on line notes and study materials were provided to the students so that they do not panic during this difficult situation and can study from home. ? Academic initiative Covid -19 pandemic has affected the people all over the world. This pandemic has affected health, trade, business and almost all activities of life. So our college took the initiative to provide platform to the academicians for expressing their views and experiences on the same. Hence a Webinar was organised on the subject “Impact of Covid-19 on employment in organized and unorganized sectors of Chhattisgarh”. The webinar covered discussion on various topics regarding impact of covid-19 and lockdown measures on trade and commerce such as effect on MGNREGA workers, street vendors, railways, forest dwellers of C.G. and MSME etc. Such webinars not only are the hub of knowledge accumulation but also helps in handling misconceptions and panic in such situations.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Our institution's prime motive is to provide quality education and in this context, we have achieved our goal to some extent as for the last 5 consecutive years our students are securing a position in the merit list issued by Pandit Ravishankar Shukla University, Raipur (C.G.).

Under the dynamic visionary leadership of Durga Education Society and our Principal Dr. Manoj Mishra students and faculty members proving their excellence in all domains.

Our well-qualified, experienced, and dedicated faculty members prepare the students not only to prove their excellence in academics but in competitive exams also. Our knowledge intellectual adopting new technology and innovation in teaching and learning to make students aware to face the cutthroat competition of the current era. In addition to this our college tries to bring social awareness among students by involving them in different kinds of social activities such as Blood donation camps, COVID-19 awareness programs, visiting orphanages, and old age homes. This brings a sense of responsibility towards society among students.

Our college is committed to creating a better society by upgrading our coming generation with moral social, cultural & ethical values.

Concluding Remarks :

According to Swami Vivekanand education is that which liberates (Sa vidya ya Vimukatye). Being an educator our institution plays a crucial role in imparting knowledge. We ensure to fulfill the expectation of parents by providing quality education along with improving their ward's critical thinking and problem-solving skills through inter and intra classroom activities in terms of learning. Students navigate challenges and work through the problems independently and collaboratively making them more competent. Being a responsible institution of society we conduct activities to be social awareness and development our institution always tries to adopt new technology to improve students' intellect behaviors by utilizing techno-based ideas rather than making them recite the syllabus.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
3.2.2	<p>Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years</p> <p>3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>01</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>01</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : The input is edited for exclusion of ineligible activities.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	02	01	0	0	0	2020-21	2019-20	2018-19	2017-18	2016-17	01	01	0	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
02	01	0	0	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
01	01	0	0	0																	
3.3.2	<p>Number of research papers per teachers in the Journals notified on UGC website during the last five years</p> <p>3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>34</td> <td>06</td> <td>08</td> <td>05</td> <td>10</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>03</td> <td>04</td> <td>03</td> <td>5</td> </tr> </tbody> </table> <p>Remark : The input is edited for exclusion of publications which are not with in assessment years and also HEI has not given link for website, article and UGC care link.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	34	06	08	05	10	2020-21	2019-20	2018-19	2017-18	2016-17	17	03	04	03	5
2020-21	2019-20	2018-19	2017-18	2016-17																	
34	06	08	05	10																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
17	03	04	03	5																	
3.3.3	<p>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</p> <p>3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17															
2020-21	2019-20	2018-19	2017-18	2016-17																	

10	06	06	06	06
----	----	----	----	----

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : The input is edited because from 2019-20 to 2016-17 the publications are not with in assessment years and for 2020-21 , same publication has been given 4 times for 4 writers and also authors's affiliation is not with HEI.

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
03	05	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
04	05	2	0	0

Remark : The input is edited on the basis of MOUs submitted by HEI.

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : The input is edited on the basis of documents submitted by HEI.

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills

3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: E. None of the above

Remark : The value is edited

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	106	246	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	65	240	47	00

Remark : The input as latest submitted by HEI is edited

5.2.2 **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. **Number of outgoing student progression to higher education during last five years**

Answer before DVV Verification : 185

Answer after DVV Verification: 92

Remark : Edited on pro rata basis due to insufficient documents.

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	04	02	02	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

00	04	02	01	00
----	----	----	----	----

Remark : The input is edited for exclusion of inter college activity.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : the value is edited on the basis of money receipts of the website maintainance.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	01	02	01

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	02	00	02	01

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
09	06	03	02	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

05	02	01	0	00
----	----	----	---	----

Remark : The input is edited for exclusion of FDPs less than 5 days and FDPs which are not with in assessment years and one FDP of a teacher for a year is considered.

7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Divyangjan friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: E. None of the above Remark : The value is updated</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D. 1 of the above Remark : The value is updated</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>05</td> <td>05</td> <td>05</td> <td>05</td> <td>05</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>89</td> <td>89</td> <td>89</td> <td>89</td> <td>89</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	05	05	05	05	05	2020-21	2019-20	2018-19	2017-18	2016-17	89	89	89	89	89
2020-21	2019-20	2018-19	2017-18	2016-17																	
05	05	05	05	05																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
89	89	89	89	89																	
2.1	Number of students year-wise during last five years																				

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
947	1165	1334	1413	1432

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
948	1167	1335	1413	1432

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
328	313	368	386	381

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
333	357	458	442	407

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
18	18	18	18	18

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
19	19	19	19	19