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**B. C. A. (Part - I) Examination, 2022
(New Course)
Communication Skills
(BCA - 106)**

Time : Three Hours]

[Maximum Marks:80

Note: Attempt all questions.

Unit - I

1. (A) Fill in the blanks with a modal auxiliary verb. **10**

- (i) _____ you mind posting this letter for me?
- (ii) What _____ we do tomorrow?
- (iii) Parents _____ teach their children to be honest.

- (iv) You _____ have told me before borrowing my car.
- (v) I _____ run faster when I was younger.
- (vi) He is amazing, he _____ speak five languages, including Chinese.
- (vii) _____ you swim when you were ten?
- (viii) We have a lot of work tomorrow. You _____ be late.
- (ix) Susie is so late! She _____ miss the train.
- (x) If you speak English, you _____ get a better job.

(B) Convert the following simple sentences into compound sentences. **5**

- (i) He walked very fast in order to catch the train.
- (ii) He must go to finish the work.
- (iii) I could not finish the work before sunset.

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- (iv) I heard the voice so I left the bed.
- (v) Everyone loves him for his simple nature.

(C) Convert the simple sentences into complex sentences.

5

- (i) Are you sure of his success?
- (ii) I wish you to be quiet.
- (iii) Tell me about your address.
- (iv) The duration of my stay is doubtfull.
- (v) He is certain of going to Delhi.

Unit - II

2. (A) Convert the following sentences to passive voice.

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- (i) They congratulated the winners.
- (ii) She has written several stories.
- (iii) They built this house in 1906.

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- (iv) A girl answered the call.
- (v) The cops are investigating the case
- (vi) Post this letter
- (vii) Will the mechanic repair the car?
- (viii) Somebody hit me.
- (ix) Did Paul send the letter?
- (x) You do not write the letter.

(B) Change the following sentences into interrogative sentences: **5**

- (i) There is a doctor in the house.
- (ii) You will take this steps to correct this problem.
- (iii) Rohit was accused of cheating.
- (iv) My daughter can play a saxophone.
- (v) Your parents try to cheer you up when you are sad.

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(C) Rewrite the following sentences by using correct form of the verb. **5**

- (i) She _____ (visit) your ice-cream parlour soon because she _____ (like) ice - cream.
- (ii) Shakespeare _____ (write) dramas that are appealing to the people of all ages.
- (iii) Nancy and Princy _____ (come) to our house to play the treasure hunt with us.
- (iv) They _____ (go) out for an evening walk daily.
- (v) The barber _____ (cut) his finger while he _____ (chop) off my hair.

(D) Change the following sentences into indirect speech : **5**

- (i) The designer said to her, "will you have the dress ready by tomorrow evening?"
- (ii) The professor said, "Nobody can solve the problem".

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(iii) 'Ronny', are you ready for the race?' the instructor asked.

- (iv) She said, 'Be calm and listen to my speech.'
- (v) The guest said to them, 'Please give me a cup of coffee.'

(E) In the sentences below, fill in the blanks with a present or past participle, a gerund or an infinitive. **5**

- (i) I remembered _____ take my passport. (gerund)
- (ii) Joe wanted _____ (help) the neighbours with their garden. (Infinitive)
- (iii) The students were _____ (confuse) by the professor's lecture. (Past participle)
- (iv) Babysitting young children can be _____ (exhaust) for many people. (Present Participle)
- (v) My favourite hobby is _____ (swim) (Gerund)

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Unit - III

3. (A) You are a resident of 7, club road, Hyderabad - 13. Write a letter to the editor of The Hyderabad Times, P.O. Box 350 Hyderabad -1, about the bad quality and inadequate supply of tap water in your locality. **5**

OR

Write a letter to your friend congratulating him on his brilliant success in the examination.

- (B) Write a Report for a newspaper describing a traffic jam in which you, along with many, were trapped for many hours. **5**

OR

You are Rahul/Rishika, Sports Secretary, government College Kurud. Last week an inter school twenty - over cricket match was played on your college play ground. Write a report in 100-125 words on the match.

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Unit - IV

4. (a) Write a short paragraph on the given topics in 150 words (any one): **10**

(i) How I spent my summer vacation

(ii) Importance of education

(iii) Self help is the Best help

(iv) Healthy Habits

(v) Social Networking

- (b) Write the synonyms of the give words. (any five) **5**

(i) Early

(ii) Damage

(iii) Pleasant

(iv) Obtain

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- (v) Wonder
- (vi) Outstanding
- (vii) Knowledge

Unit - V

5. Read the following passage carefully and answer the questions give below **5**

Exercise refers to the physical activity and mental exertion carried out to maintain physical health and mental fitness. It plays a vital role in our lives by helping us to stay fit. If we do not include exercise in our daily life, we will be prone to different ailments as well as suffer from obesity.

Even if a person escapes diseases, he/she will keep indifferent health and may not be active. Young boys and girls should take sufficient exercise to counteract the effect of stress. More and more young people are being diagnosed with diabetes due to excessive stress and a lack of physical activity. The blood glucose lev-

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els of the body can also be kept under control with regular exercise. Exercise improves the efficiency of cardiovascular system which improves the flow of oxygen and Nutritions in the body, thus reducing the risk of heart disease.

Questions :

- (i) Mention any two benefits of exercise.
- (ii) Mention any two harmful effects of a lethargic lifestyle
- (iii) How does physical activity help youngsters?
- (iv) Which ailment is becoming common among youngsters?
- (v) How does exercise help the heart?