



DURGA EDUCATION SOCIETY'S

## VIVEKANAND MAHAVIDYALAYA

A Premier Institution For Quality Education of Commerce & Information Technology

K.K. Road, Moudhapara, Raipur - 492001(C.G.) Ph.No.: 0771-2887918



### **4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

#### **PHYSICAL FACILITIES MAINTENANCE**

Our institution has a systematic mechanism for maintaining physical facilities, ensuring infrastructure facilities are well-maintained. Key aspects include:

- A purchasing committee that invites quotations for purchases and maintenance
- Regular repair and renovation of infrastructure facilities as needed
- A canteen facility is available on campus, but it is currently not operational. The management is actively searching for a suitable vendor to provide quality food services to students and staff.
- A water harvesting facility to conserve water

#### **CLEANLINESS AND HYGIENE**

The institution prioritizes cleanliness and hygiene, ensuring:

- Classrooms, seminar halls, computer labs, staff rooms, libraries, corridors, and washrooms are kept clean and hygienic
- Daily cleaning of PCs and hardware in the computer lab
- Regular monitoring and inspection of equipment before practical classes and examinations

#### **LIBRARY MAINTENANCE**

Our library is substantially computerized, using KOHA software (version 19.05).

- We Update our collection with new books as per revised syllabi
- Maintain cleanliness and organization within the library

#### **SPORTS AMENITIES**

Our sports facilities are supervised by a sports officer, ensuring:

- Well-maintained sports equipment and facilities
- Opportunities for students to engage in various sports and physical activities

#### **WEBSITE MAINTENANCE**

Our official website is regularly updated with:

- Upcoming events related to academics, sports, and cultural activities
- Important notifications and announcements for students, faculty, and staff

**Principal**

**DR. MANOJ MISHRA**  
Principal  
Vivekanand Mahavidyalaya  
RAIPUR (C.G.)